



**ST PAUL'S CE PRIMARY SCHOOL**  
 St Paul's Road, Brentford, Middlesex TW8 0PN  
 Telephone: 0208 560 3297

## STANDING ORDER REQUEST FORM

Please complete this form and return to:

**The Treasurer, The St Paul's C E School Governor's Maintenance Fund, c/o The School Office,  
 St Paul's C E Primary School, St Paul's Road, Brentford, Middlesex TW8 0PN**

We will register your Standing Order in our records and then pass this form onto your bank.

If you are a UK taxpayer, please complete the section at the foot of this page in order to allow us to claim Gift Aid on your donations.

Account Name		Recipient's name	<b>St Paul's Maintenance Fund</b>
Bank/Building Society		Recipient's Bank	<b>National Westminster Bank Plc</b>
Bank/Building Society Address		Bank Address	<b>Middlesex Branch 100 High Street Brentford Middlesex TW8 8AY</b>
Sort Code		Sort Code	<b>60-03-23</b>
Account Number		Account Number	<b>35989858</b>
		Customer reference	

Amount	<b>£ per month</b>	Amount in words	<b>Per Month</b>
Date of first payment	/ /	Date of subsequent payments	..... <b>day of the month</b>
Date of last payment	<b>Until further notice</b>	Frequency of payment	<b>Monthly</b>
Date		Signature	

### GIFT AID DECLARATION

If you are a UK taxpayer, we can claim an extra 28p for every £1 donated.

<b>I want the charity to treat all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations</b>	
Signed _____	Date _____
Address _____	Postcode _____

We will be able to reclaim tax on your qualifying donation(s) made by you as long as you have paid an amount of UK income or capital gains tax equal to the tax that the school claims.

**Notes:**

1. You can cancel this declaration at any time by notifying us.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that we reclaim you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. Please notify the school if you change your name or address.