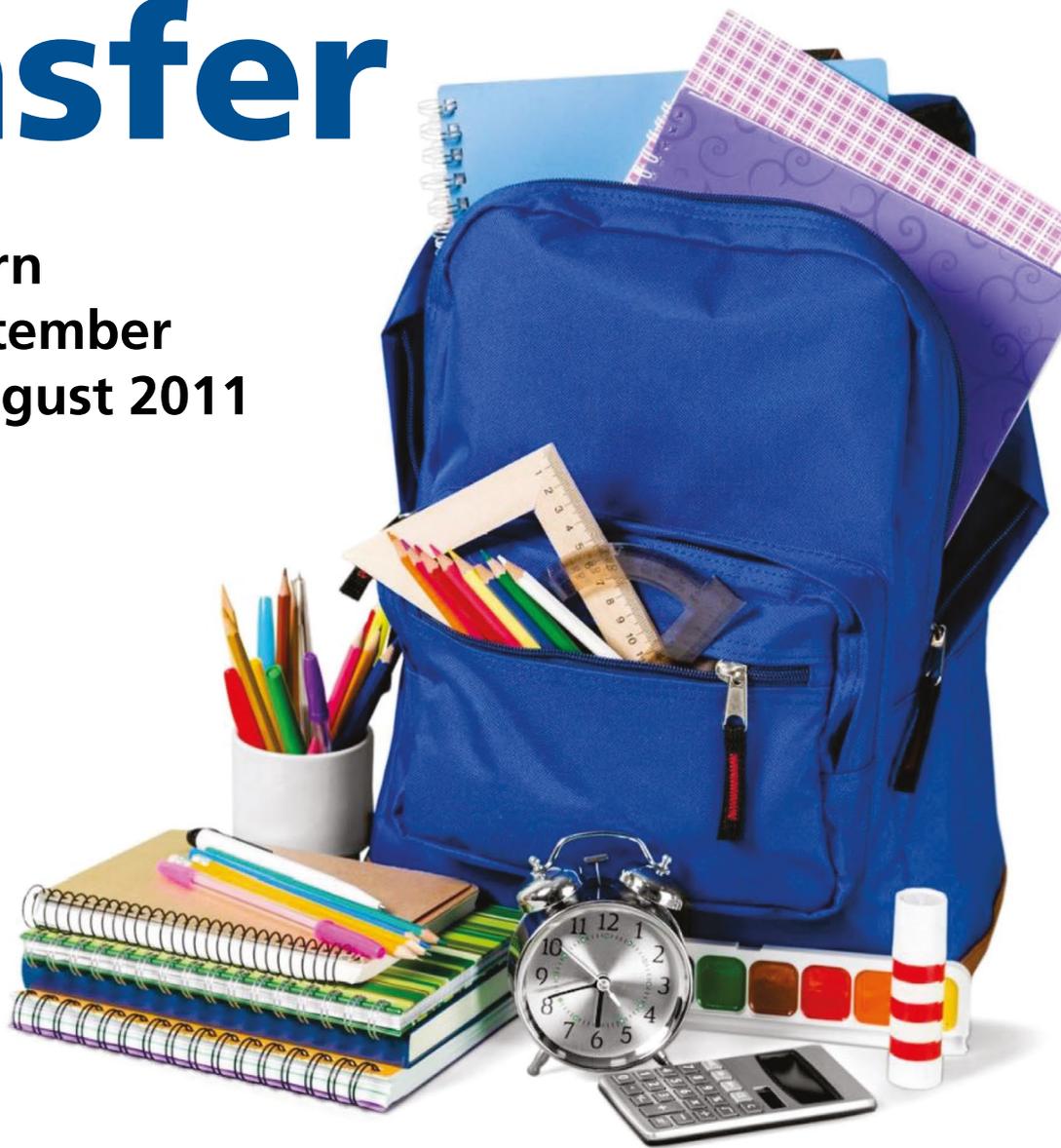


# Secondary School Transfer

For children born  
between 1 September  
2010 and 31 August 2011



Apply online at [www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)  
Apply on time by 31 October 2021

**Apply online:**

**[www.hounslow.gov.uk/  
secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)**

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**Applications open on 1 September 2021**

**If your child is currently in Year 6 and born between 1 September 2010 and 31 August 2011, you will need to apply for a secondary school place by 31 October 2021.**

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# Introduction

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## Welcome

Transferring from primary to secondary school is an important step in your child's education.

This brochure will help you understand the secondary school admissions process. It provides all the information you will need to apply for a place for your child starting in September 2022.

Here at the council – and in every school across the borough - we passionately believe in the power of education to transform lives and provide brighter futures for our children and young people. We are fortunate in having many excellent secondary schools providing high-quality education for our children and young people.

Good education is key to tackling inequality and creating opportunities for all. I firmly believe that every child and young person in the borough of Hounslow has a right to outstanding education whatever their circumstances.

You may already have firm ideas about where you want your child to go to school, but I urge you to take advantage of the time before the application deadline to find out more about the other schools in the area.

Each school publishes its own information prospectus, and all schools will hold open days/evenings in September and October, which will allow you to check out the facilities and meet some of the staff and pupils (see page 22)

This year again, due to Covid-19, some events may be subject to change at short notice. Please make sure you check the school website before attending any event.

Some schools have specific criteria for admission based on religion, so please do some research into this for your preferred school. You may also need to fill in supplementary forms as part of the application process.

If anything is unclear, or there is something you do not understand about the admissions process, please get in touch with either your child's primary school, or our admissions team.

You have six preferences to make, so please use them all. If we cannot allocate a place at one of the schools you list on the form, we will offer a place at a school with vacancies.

On a final note, please ensure you submit your application on time by 31 October 2021. If your application is late, it will not be processed until after 1 March 2022 when all the on-time applications have already been offered a place. This will severely reduce your chances of getting a place at one of your preferred schools.

Please rest assured that no matter which school your child starts at next September, they will be given the best possible education to help them succeed in life.



**Cllr Tom Bruce**

Cabinet Member for Education, Children and Youth Services  
Hounslow Council

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## Introduction to Hounslow Schools

Secondary schools in the London Borough of Hounslow have an excellent reputation for providing a high quality education for children from our borough and neighbouring authorities.

All schools subject to Ofsted inspection are graded 'good' or 'outstanding'.\*

Prospective parents/carers will be welcomed at the schools open mornings and/or evenings, the details of which are on page 23.

The schools have many characteristics in common:

- they exist to provide an excellent education for all local children.
- they are comprehensive in their intake and accommodate students of all abilities.
- they all have high aspirations for their students.
- students perform at a high level and examination results are consistently good or outstanding.
- behaviour in all schools is good or outstanding and nationally recognised for being so.
- most schools have a sixth form, allowing students to continue their education from 11 to 19 years of age.
- the schools all work successfully together to ensure that opportunities for students are widened, especially at key stage 4 and key stage 5 (Sixth Form).
- all the schools have ambitious plans for sustaining high levels of performance and for continual improvement.

Of course each school is also distinctive in nature, and the range of schools means that families will be able to find one that meets their own values, beliefs and expectations.

The desire of all of Hounslow's secondary headteachers is to make sure that the ambitions of local youngsters and their families can be realised in their schools.

Whether families live in Hounslow, or in other parts of west London, they can choose a Hounslow school with confidence and in the knowledge that their child will enjoy a successful and fulfilling experience.

\*Bolder Academy has not yet been subject to a full Ofsted inspection as it is a new school.

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# Understanding the Admissions Process

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**If your child was born between 1 September 2010 and 31 August 2011 they will transfer from primary school to secondary school in September 2022.**

All applications must be made to your home local authority (the council you live in/ pay your council tax to). You must use their common application form. For Hounslow residents this is online using eAdmissions at [www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)

You should use this form to apply for schools in and outside of Hounslow, except independent fee paying schools.

## Getting Information

- **Read the information in this brochure**
- **Check the admission criteria for the schools you are applying for**
- **Read the individual school prospectuses – you can get these directly from the school or their website**
- **Read our information guide at [www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)**
- **Go to the school open days/evenings. Details can be found on page 23.**

**Due to Covid 19, some open day/evening events may need to be changed at short notice. Please make sure you check the school website for up to date information before attending any open events.**

## How school places are allocated

All schools are required to set their admission criteria by the Department for Education. The admission criteria are how they decide who they can give their school places to. Other personal circumstances e.g. childcare or transport arrangements cannot be taken into account.

Your application will be ranked in one criterion only. Make sure you check the admission criteria for the schools you are interested in. Each school will have different criteria e.g. faith schools will give priority to practicing applicants of the faith. See pages 27-62.

If you are applying to Brentford School for Girls or Isleworth & Syon School for Boys, you are advised to state a preference for a single sex school in the 'reason for preference' box. This has a higher priority.

You can apply for six schools. We strongly recommend you use all six preferences. If you only list one school this does not mean you will be given this school and does not give you a higher priority. We will only ask the admission authority of the schools you have listed on your application if they can give your child a place at their school. The more schools you list, the more chances you have of being offered a school that you actually want.

If the admission authority of the schools you have listed cannot give your child a place, then we will have to find a place at any school that still has vacancies after all the applications have been considered. This might be a school you did not consider and could be some distance away from your home.

You should list all your schools in order of preference with your most preferred school as number one. Schools will not know what preference they have been ranked as.

We will ask the admission authority of each school that you have listed separately if they can give your child a place. If more than one admission authority can give your child a place, then you will be given the school that is listed highest in your order. Any lower preference will be withdrawn from your application.

## Admission of children outside their normal age group

It is usual practice for children to be educated in school year groups as determined by their date of birth, however there is no statutory barrier to children being admitted outside their normal age group. Parents/carers do not have the right to insist that their child is admitted to a particular age group but may make a request for this to happen.

Department for Education guidance states that: 'The government would agree that, in general, children should be educated in their normal age group, with the curriculum differentiated as appropriate and that they should only be educated out of their normal age group in very limited circumstances'. If you have any concerns you should seek support from your child's current school.

**Before making your decision, you are encouraged to discuss how your child's needs can be met in the Year 7 class with the Headteacher of your preferred schools.**

**You must make your request at the same time as making your application for your child's actual age group and providing your supporting documentation.**

If your child is currently being educated outside of their normal age group, please contact us on [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk) or **020 8583 2711**, as you will not be able to make your application online.

You will also need to provide us with written evidence supporting your application so that it can be forwarded to the appropriate Admission Authority for consideration.

The admission authority for each school will decide based on the circumstances of your case and in the best interests of your child. You must set out the reasons why you are making the request and this must be accompanied with relevant evidence which may include:

- the parents' views
- recent information about your child's academic, social and emotional development
- recent medical history and the views of a medical professional
- whether they have previously been educated out of their normal age group

The views of the Headteacher will be an important part of this consideration. We may also gather information from any professionals involved with your child to consider whether any of the following apply:

- whether your child shows significant delay in intellectual development/education skills, across all subject area, to an
- extent that curriculum differentiation (with appropriate SEN resources) is not reasonable
- whether your child's physical maturity places them in a position of being developmentally different from their peer group
- whether your child shows an equivalent delay in emotional development and social skills, appropriate for a younger peer group

Your request will be considered and you will be notified before 1 March. If your request is agreed, the Admission Authority will advise you of how to proceed with your application.

Parents have a statutory right of appeal against the refusal of a place at a school for which they have applied. This right does not apply if your child is offered a place at the school, but it is not in your preferred age group.

## Myth Busters

We know that the application process can be confusing and that rumours can circulate about what is best to do. The facts below will give you information and confidence to make your application.

**MYTH: Making my application as soon as the application system opens means I will have a more chance of getting my preferred school.**

**FACT:** School places are not allocated on a first come, first served basis. All applications received by the closing date, **31 October 2021**, will be allocated based on the admission criteria of the school and not by date order.

**MYTH: It will not matter if I miss the application deadline.**

**FACT:** Applications submitted after the deadline will not be processed until after all those submitted on time. This will delay you getting a school place and the school you prefer may already be full. If your preferred schools are already full, you may be allocated a school some distance away.

**MYTH: Listing only one school will give me a better chance of getting that school.**

**FACT:** Listing only one preference means that, if we are not able to allocate a place at the school you will be allocated the nearest school with a space available. If you have not listed any other preferences, you might be allocated a school some distance away as other parents who did express additional preferences will take priority for the nearer schools. This is why we encourage parents to name more than one preference and strongly **recommend** listing your nearest school or schools as one of those preferences.

**MYTH: My child's grandparents/childminder lives closer to the school, I can use their address to apply.**

**FACT:** You must apply using your child's home address. If we discover that a false address has been used, we may withdraw your application at any stage of the process, even if you have already been offered a school place. See page 11 for more information.

**MYTH: If I don't get a place at my preferred school, I will get a place at my nearest school anyway.**

**FACT:** If we cannot allocate a place at your preferred school, you will be allocated the nearest school with a space available. If you have not listed any other preferences, you could be allocated a school some distance away from your home address as other parents who did express additional preferences will take priority for the nearer schools, even if those schools are nearer to you.

**MYTH: Living near to a school gives you more priority for a place there.**

**FACT:** Many schools do offer some priority based on distance from the school in their oversubscription criteria but this does not guarantee a place if there are other children who rank higher in the criteria. Just because someone living near to you was allocated a place last year, does not mean that you will also secure a place there.

The distance from home to school is measured using the Local Authority measuring system. Please see page 26. Other measuring systems, such as google maps, may give a different measurement.

**MYTH: One of my children already goes to the school so my other child will automatically get a place.**

**FACT:** Each child's school place must be applied for and there is no automatic allocation based on having a sibling at the same school. Many schools do offer some priority to siblings in their oversubscription criteria but this does not guarantee a place if there are other children who rank higher in the criteria. If your child does have a sibling attending the school already, make sure you indicate this on your application form. If you make a late application, we may not be able to give a place at that school.

## Key dates

**From 1 September 2021**

**Applications open**

Apply online at [www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)

**September/ October 2021**

Schools will be holding open days and evenings for prospective parents/ carers – please see page 23 for details.

**31 October 2021, midnight**

**Closing date for applications.**

**9 December 2021**

Closing date for applications from people moving into the borough after 31 October 2021 (must be received by 5pm), or for any late applications to be considered as being received on time due to exceptional circumstances.

**1 March 2022**

**National offer day (after 5pm)**

Email will be sent on the evening of 1 March (after 5pm) advising the result of your application.

**15 March 2022**

Last date for you to respond to your school offer. After this date, the portal will close and you will not be able to do the offer online.

**31 March 2022**

Closing date for the return of appeal registration forms to ensure your appeal is heard by the end of the summer term.

**April 2022 onwards**

Late applications will be processed after the first allocation of places to those who applied on time.

**April - July 2022**

Appeal hearings for community schools will be heard during this period.

**July 2022**

All pupils transferring to Hounslow secondary schools will have an opportunity to spend an induction day at their new school. This is normally the first Tuesday in July, but parents/carers are advised to confirm this with the relevant school.



# Completing your application

Please ensure you read this booklet before completing your application form.

**The closing date for applications is 31 October 2021.**

Hounslow residents must apply online using eAdmissions via our website  
[www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)

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# Completing your application

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**The closing date for applications is 31 October 2021.**

Hounslow residents must apply online using eAdmissions via our website [www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)

Before you start your application, you will need to register and create an account with eAdmissions. You will need an email address to register. You will be given a username and asked to set up a password. Keep this information safe as we will communicate with you via your eAdmissions account. You will need it to log into your account to view your application, what school you have been offered and to accept the school.

If you already have an account, but cannot remember your username and password, you can reset this on the eAdmissions website. For technical help with registering or logging into the eAdmissions system please contact **020 8255 5555** (option 1) or [support@eadmissions.org.uk](mailto:support@eadmissions.org.uk)

A guide to setting up your account can be viewed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

When you have finished making your application you will receive an electronic confirmation with your reference number. The reference number will be in this format:

**313-2022-09-E-000001**

**If you do not receive a reference number, you have not submitted your application.**

You will be able to review and make changes up to midnight on the closing date. You will also need to respond to the school you have been offered online.

## Guidance on completing the application form

### Your child's name

Please use your child's legal name as shown on their birth certificate.

### Your child's date of birth

You should only be applying if your child is currently in Year 6 in primary school and their date of birth is between **1 September 2010 and 31 August 2011.**

### Your child's home address

The address used in an application must be that where an adult or adults with legal responsibility for the child live, as described in the admissions policy. However, we may not use this if we consider it to be an address of convenience

All school admission applications are subject to address checks to ensure school places are allocated fairly and in accordance with published admission arrangements. These checks may be made using council systems, agencies, fraud departments, other education settings, or other resources available to us. Applicants may also be asked to provide additional evidence to support their application.

We will not accept possible future addresses as a basis for allocating school places. If you move after submitting your application you must inform the School Admissions Team within two weeks of your move so that your application is considered using the correct address for school admission purposes.

It is for the home Local Authority to determine if, on the balance of probability, the address given on an application is a child's normal place of residence or is considered to be an address of convenience. Some examples of circumstances which may be considered an address of convenience are:

- using the address of a relative, friend, childminder or business
- using the address of a parent with whom the child spends the minority of the week \* see shared or joint residence
- purchasing a new property or renting accommodation and using this address in order to gain a school place, whilst continuing to own or rent an alternative property.
- owning a property which is or has previously been used as your home address and applying from another address in order to gain a school place, but still retaining ownership of the initial property
- use of a local address whilst the child lives overseas \* see applying for children from abroad

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In making a decision, the following factors will be taken into account alongside any evidence seen during the address checking process:

- the preference schools and if they are oversubscribed
- if the address being used gains an advantage in the admissions process
- the distance of the properties to the preference schools
- the length of time the arrangement has been in place
- current education providers and services working with the family
- any state benefits in payment

If we do not receive any information, your application will be considered incomplete and we may not be able to make an offer.

If an address of convenience is found to have been used, the home Local Authority will determine the address to be used based on the evidence found in their investigations. Where this address or preference schools fall within another Local Authority, they may be consulted in the decision.

If a fraudulent address or address of convenience is found to have been used after the allocation of places, any offer made will also be withdrawn, and this may be the case even if your child has started at the school.

If you are not registered to pay council tax, either because you are not liable or have recently moved, you will be asked to provide:

- A mortgage statement/tenancy agreement and two of the following:
- Recent utility bill – gas/electricity/water/ TV licence
- Credit card statement or bank statement (not both)
- Driving licence
- Entitlement to benefits letter e.g. Child Benefit (pages 1&2)/Child tax credit/Housing benefit/Income support/Jobseekers allowance/Universal credit
- Inland Revenue document
- Pay slip/P45/P60 (not more than 1 of these)

- Car/House Insurance certificate
- NHS medical card/GP registration
- Electoral register
- A letter confirming placement at your address from Social Services/National Asylum Support Service/United Kingdom Border Agency/Housing Department

Any proof of address provided must show your full name and match the details provided at the time of application.

Any supporting information not in English language must be accompanied by a certified translation.

If we are not satisfied with the documentation provided, we reserve the right to ask for additional evidence of the address used for your application.

### Shared or Joint residence

Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. The declaration (including the addresses of both parents) must be submitted at the time of making the original application.

If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received and the residence is split equally by the closing date for applications, Hounslow will consider the address of the parent who is in receipt of Child Benefit or if Child Benefit is not being received, the address at which the child is registered with a doctor (GP.) You must send us a copy of your latest benefit entitlement notice or your child's medical card. We may also ask for further evidence if required.

If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week. It is for the home Local Authority to determine the address to be used for the allocation of a school place.

## Change of address/preferences

The admissions regulations do not permit applicants to change their preferences after **31 October 2021** unless they have moved house. Updated preferences due to change of address can be accepted up to **5pm on 9 December 2021**.

Address changes can only be accepted if suitable new proof of address is provided, and your child is living at the new address by this date. Each case will be considered individually. Please see 'home address' section on page 11 regarding address of convenience.

If you move after this date or an older child is admitted to one of your preferred schools, changes will not be made until after the offer date. All other new or changed preferences will only be considered after the offer date.

It is your responsibility to let us know about any changes which could impact your child's application for a primary school place within two weeks of the change. Failure to do so could result in your school place being withdrawn.

We strongly advise you contact the school admissions team on **020 8583 2721** or email [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk) if you are considering a change.

## Applying for children from abroad

This policy does not apply to Crown Servants, who are dealt with under the statutory provisions of the School Admissions Code \* see Members of UK Armed Forces and Crown Servants - see page 13.

Applications with an overseas address will not be accepted for processing unless we are satisfied that there is evidence of a link to an address in the London Borough of Hounslow. Such a link should satisfy the terms under the child's home address, and must not be the address of a friend, relative or other address of convenience unless there is evidence it will be a permanent arrangement. It is for the Local Authority to determine whether there is a link to an address.

Where we are satisfied that there is evidence of a link to an address in the London Borough of Hounslow, we will also need to be satisfied that the child will be resident at the address used on the application on or before the date of admission (1 September) Evidence must be submitted to verify this. Evidence might include:

- Booked flights

- End of lease /notice to tenants in property
- Start of employment contract in London/SE area
- End of employment contract abroad

Whilst your child is resident abroad, the link address will not be used for allocation of a school place. This will be updated once your child returns to the UK. If you do not return to the linked address by 1 September, Hounslow will withdraw the application and any offer made. Parents should ensure that their child has a [right of abode](#) or the conditions of their visas otherwise permit them to access a state-funded school.

## Members of the UK Armed Force and Crown Servants

Families of UK Service Personnel and other Crown servants are subject to frequent movement within the UK and from abroad. An official letter from the MOD, FCO or GCHQ should be submitted with the application detailing relocation date and a unit postal address or quarters in Hounslow and we will arrange for that address to be used throughout the admission process.

## Details of parent or carer

This section needs to be completed by the parent or carer of the child, who will also need to indicate they have parental responsibility. We will only be able to discuss the application with the person/s named. Please add a second contact if required.

## Relationship to child

Please indicate your relationship to the child (e.g. mother, father, grandmother, foster carer).

## Looked after and Previously looked after Children

Children who are looked after by a local authority or were previously looked after but immediately after being looked after, became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

Looked after or previously looked after children include those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were

in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Please ensure that you submit documentary evidence to support your application. This may be a letter and/or other documentary evidence from the child's social worker or other relevant professional. Consideration will not be given to this criterion unless the appropriate supporting documentation is provided at the time of application.

### Children with an Education, Health and Care Plan (EHCP)

You do not need to complete this application if your child has an EHCP as there is a separate process. Please see page 70 for further information. If your child is in the process of being assessed, please complete this application and make us aware of the circumstances.

### Exceptional Medical and Social need

All Hounslow schools have experience of dealing with children with different social and medical needs. Occasionally there will be a very small number of children for whom exceptional medical and social needs will apply which will warrant a placement at a particular school.

Medical or social priority would normally only be given in exceptional circumstances if the child or a close family member has an illness or disability, or if there are any other exceptional social reasons, which means that one school is more suitable than another. Medical applications are considered on a case by case basis, the intention of the criteria is that it should normally only be applied to children who need to attend their nearest school.

Common medical conditions and allergies can usually be supported in all Hounslow mainstream schools. Therefore, priority under this criterion would not normally be given for these.

Some mainstream schools have units attached which provide specialist provision for children with an education, health

and care plan which names the school. The facilities in these units are not normally available to children in the mainstream school and as such priority under a school's exceptional social or medical criterion would not normally be agreed for a mainstream place on the basis of a specialist unit being attached to the school.

In addition, routine child-minding arrangements would not normally be considered to be an exceptional social reason for placement at a particular school.

### **The request for the admission authority to consider medical and social need priority must be submitted at the same time as making your application.**

The application must be supported by compelling written evidence from a suitable professional such as a hospital consultant, a social worker or health visitor that sets out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school. This must be submitted at the time of the original application.

If the school is not the closest to home, the professional must set out in detail the wholly exceptional circumstances for attending this school and the difficulties if the child had to attend another school. Providing evidence does not guarantee that a child will be given priority at a particular school, and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at this school over any other.

The notification date is **1 March 2022**. You will not be advised before this date whether your request for priority is agreed. If priority is not granted, your application will be considered against the remaining criteria for the requested school.

### School Preference

You can list up to six state-maintained schools, including any voluntary aided (faith) schools, foundation schools, free schools and academies, and any schools in neighbouring local authorities, in order of your preference. Please do not name independent/private fee-paying schools on this form. Applications to these must be made separately. Please see individual school information on pages 27-62.

If the school you wish to apply for is not available as a preference, please contact the School Admissions team at [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)

Reach Academy is an all through school, so all Year 6 children will automatically transfer to Year 7. This means that if your child is not already attending Reach Academy, you will only be able to make an in-year application. In reality, there will be very few, if any, places available in Year 7.

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## Reasons for Preference

Schools can only use their published admission criteria to decide which children qualify for a place. So, it is not necessary to give reasons for your preferences. If however, there are medical or social reasons why your child should attend the school you have named, please indicate these and provide documentation. In addition, if you have included a single sex school amongst your preferences, you are strongly advised to state that you prefer a single sex school in the preference reason box.

## Additional Forms – Supplementary Information Forms

Some Hounslow schools have additional Supplementary Information Forms (SIF) and/or a religious reference form to complete, which are available directly from the schools. These forms are necessary for the school governors to determine whether applicants meet their faith requirements or other criteria.

The SIF and all additional documents required must be returned to the school. If you do not complete a SIF, your child will still be considered but it will reduce the chance of your child being offered a place. This is because the school will not have any information to consider when deciding your application against its admission criteria and, as such, your application will be ranked very low when decisions are made. It is important you complete all forms and return them directly to the school.

Due to Covid-19, some faith schools have updated their policy regarding attendance at worship. Please see individual school websites for details.

## Your child's primary school

You must include the name of the primary school your child currently attends. If your child is being educated at home, please state this in the space provided.

## Sibling

In order to meet the sibling criterion, your child's sibling must be attending the preferred school at the time of application and be expected to still be attending at the time of admission. You must complete the sibling details in the appropriate section.

We reserve the right to seek verification of the information parents have given on the application form and to withdraw the offer of a place if inadequate, inaccurate, deliberately misleading or false information has been given. Please see page 26 for the sibling definition and further information.

## Children of school Staff

Some schools give priority for admissions to the children of staff. You should check the admission criteria of the school as not all schools give this priority and not all staff members are eligible. Please see individual school information on pages 27-62.

## Duplicate applications

The eAdmissions system only allows one application to be made for each child. However, some parents manipulate the system by changing their child's name or date of birth in order to make a second application.

If we receive more than one application for the same applicant, or we believe an application has been manipulated, the last application received before the closing date will be considered. Any earlier applications will be discarded. If two or more applications have the same date, one application will be chosen at random.

## Late Applications

It is very important that you submit your application by the closing date of **31 October 2021**. If you apply after the closing date without a valid reason, your application will only be considered after the offer date, **1 March 2022**.

Submitting a late application greatly reduces your child's chance of an offer of a place at one of your preferred schools. If there is a good reason why you could not submit/apply on time such as moving into Hounslow after the closing date, bereavement, hospitalisation or serious illness and you believe the late application should be considered 'on time', you must submit evidence to support the reasons for lateness with the application form by **5pm on 9 December 2021**. After this date we are unable to consider the application as 'on time'. Decisions will be made considering each case on its own merits.

# Step by Step guide to applying on-line

## 1

- To start your online application visit: [www.eadmissions.org.uk](http://www.eadmissions.org.uk)
- If you have never used eAdmissions before click on 'First time visitor' to register an account. There is a guide on [www.eadmissions.org.uk](http://www.eadmissions.org.uk) to show you how to register
- If you previously applied using the online system click 'returning visitor'. If you do not remember your username and password, you can reset your account. There is a guide on [www.eadmissions.org.uk](http://www.eadmissions.org.uk) to show you how to reset your account.
- You will need to validate your account before you can start your application.
- Enter your child's normal address only (see page 11) You will need to validate your address and accept the Privacy Notice before continuing.

The screenshot shows the eAdmissions website interface. At the top, there is a navigation bar with links for Home, Help, About, and Local Authority Details, along with a Register button. The main content area is titled 'Welcome to eAdmissions' and features three primary action buttons: 'First time visitors' (Create a new account, Register), 'Returning visitors' (Sign into an existing account, Sign in), and 'Find schools' (In your area, Find). Below these buttons is an 'Important information' section, which includes details about the application year (September 2021), eligible school types (Primary, Junior, Secondary), and areas where applications are accepted (Nursery, University Technical College). A maintenance notice at the bottom states the website will be unavailable on Saturday 2 November at 11:00 until 13:30.

## 2

- Enter your child's details. Make sure you enter the information accurately.
- Make sure that you only apply for a child born between **1 September 2010 to 31 August 2011**.

If you enter the wrong date of birth you will not be able to progress to the next step.

The screenshot displays the 'Child details' form within the eAdmissions system. A progress bar at the top indicates the current step is 'Details', with other steps being 'Preferences', 'Submit', and 'Documents'. The form includes a 'Back' link and a note that the child's name must be as it appears on their birth certificate. The form fields are: 'First Name \*' (text input), 'Middle Name' (text input), 'Last Name \*' (text input), 'Date of Birth \*' (with dropdowns for DD, MM, and YYYY), 'Gender \*' (radio buttons for Boy and Girl), and 'Address \*' (with a checked checkbox for 'Use your home address').

To start your online application visit:  
[www.eadmissions.org.uk](http://www.eadmissions.org.uk) or use the link from  
 the council's website:  
[www.hounslow.gov.uk/secondaryadmissions](http://www.hounslow.gov.uk/secondaryadmissions)

### 3

- Add your school preferences by first selecting the local authority that each school falls within.
- Make sure that you read the schools' admission criteria. This will be a guide as to the likelihood of being offered a place at the school you are interested in.
- Select and add the schools you wish to apply for. You can apply for up to six schools.
- For each school selected you will be asked a number of questions (such as whether there is a sibling at the school). Make sure you answer the questions correctly.



[← Back](#)

#### School preferences for Test Application ?

List the schools you want to apply for. You can list up to SIX schools.

- Make sure you have read the Admissions Policy for each school you have listed.
- The Admissions Policy is the set of rules which will be used to decide the order in which children will be offered the available places.
- Make sure you list the schools in the order you prefer them. If you qualify for more than one school, you will only be offered the one which is higher on your list.
- Once you have selected your schools you will need to select 'Confirm selection'

[Add school](#)

#### Add schools

Find schools to add to your application from:

List of schools ?  Map ?  Keywords ?

Select a Local Authority

Hounslow ▼

Select a school

--- Please select --- ▼

[Cancel](#)

[Continue](#)

### 4

- Check all of the details entered are correct.
- Read the declaration and tick the box to accept it.
- Click the 'Submit Application' button.
- After you have submitted your application, you will be able to upload documents.
- You will receive an email confirmation with your application reference **13-2022-09-E-00001**. If you do not receive an application reference, your application has not been submitted.

**You must click the submit button by the closing date of 31 October 2021. If you do not do this, your application will not be processed.**



[← Back](#)

#### Check & submit application ?

Please check the information you have supplied and then use the 'Submit Application' button at the bottom of the page to submit your application for processing by your home Local Authority shown below:

 The London Borough of Hounslow  
020 8583 2721  
admissions@hounslow.gov.uk

#### Declaration

By submitting this form I agree to the following:

- I have read the admissions guidance issued by the Local Authority for each school I have selected.
- I wish to apply for a place at each of the schools named above and have listed these in my order of preference.
- I will keep the Local Authority informed of any change of circumstances (e.g. change of address) and failure to do so may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority may take steps to verify any information relating to this application.
- I understand that any false or deliberately misleading information given on this form and/or supporting information may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority where I live is under a duty to protect the public funds it administers and may therefore share the information I have provided in this application within the Local Authority and with other bodies administering public funds, for the detection and prevention of fraud.

I have read and accepted the above declaration

[Submit application](#)

## Being offered a place

If any school has more applicants than places available, the published admission criteria will be used to decide the order in which applicants will be offered places. The same process is carried out across London and decisions are made by all Admission Authorities by a common deadline and relayed back to the home local authority. This co-ordinated process eliminates multiple offers and will result in your child being offered the highest potential school you named in your list of preferences (if an offer can be made).

- If we can offer your child only one of the schools you applied for, your home local authority will offer you a place at that school, whatever borough or county the school is in.
- If we can offer your child more than one of the schools you applied for, your home local authority will look at your order of preference and offer you a place at the school that you have given a higher preference to on your application. All other lower ranked offers will be automatically withdrawn.
- If we cannot offer your child any of the schools you applied for and you are a London Borough of Hounslow resident, we will offer you a place at another school which has vacancies.

You will be sent an email with the outcome of your application during the evening of **1 March 2022** (after 5 pm). Click on the 'reply' button and follow the instructions to login to the eAdmissions website [www.eadmissions.org.uk](http://www.eadmissions.org.uk) and respond to your offer of a school place.

If you have been offered your first preference school, you will not receive a letter. You will still need to respond to your offer of a school. Click on the 'reply' button and follow the instructions to login to the eAdmissions website [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

If you have not been offered your first preference school, we will send you a letter by first class post on **1 March 2022** that will give you more information about the process and what to do next.

You will need to respond to your offer online by **15 March 2022**. After this date it will not be possible to do this online as the portal will close and you will need to contact the School Admissions team at [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)

## Waiting Lists

### Community Schools

Your child's name will be put on the waiting list of any Hounslow school which is a higher preference than the school they have been offered. This means that any lower preference school will no longer be considered.

The waiting lists will include those who have moved to the area and were unable to make an 'on-time' application.

The waiting list will be held in order of the oversubscription criteria, not in date order of when an application is received. This means your child's position can move down as well as up following the addition of any applications that may have a higher priority.

A waiting list is kept for each school which is oversubscribed. If you are not offered your first preference school, your child's name can be placed on the waiting list for any schools which you listed as a higher preference.

The waiting list will be in operation until the **31 August 2022**. We will contact you again, in August, to advise you how to stay on the waiting from September 2022.

It is not expected that many children will be admitted to schools from waiting lists as we get very few refusals of the school offered. Therefore, you should accept an alternative place in case we cannot offer you one of your preferred schools.

If you were unsuccessful in gaining a place at any of your preferred schools, you can apply for any school which you did not list on your original application. Although most schools are already full by this stage, your child's name will be added to the waiting list for schools listed.

### Faith schools

These schools maintain and manage their own lists. If you require any further information, please contact the school directly.

### Schools outside Hounslow

For information on how waiting lists are maintained for schools outside the London Borough of Hounslow, please contact the relevant admission authority for the school. Contact details can be found on page 74.

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## Appeals Procedures

You can appeal the refusal of a place at any Hounslow school which you listed as a preference on your application. This will be heard by an independent panel.

**For The Heathland School only**, you can download an appeal pack from the school appeal pages on our website [www.hounslow.gov.uk/schoolappeals](http://www.hounslow.gov.uk/schoolappeals)

**For all other schools**, please contact the school directly for their appeal process. Return all forms directly to the school by the closing date below.

Completed appeal forms should be returned by **30 March 2022** to:

**Clerk to the Appeals Panel**  
**Democratic Services**  
**Hounslow House**  
**7 Bath Road Hounslow,**  
**TW3 3EB**

If you have any queries regarding the appeal process, contact Democratic Services at [schoolappeals@hounslow.gov.uk](mailto:schoolappeals@hounslow.gov.uk)

If you appeal after the deadline, your appeal will still be scheduled, but it may be heard later than those who returned their appeal forms on time.

Please note that only one appeal per school may be made by a parent in any academic year unless there is a material and substantial change of circumstances.

## Schools outside Hounslow

To appeal for a place at a school in another local authority, you will need to contact the appropriate authority directly. Contact details can be found on page 74.

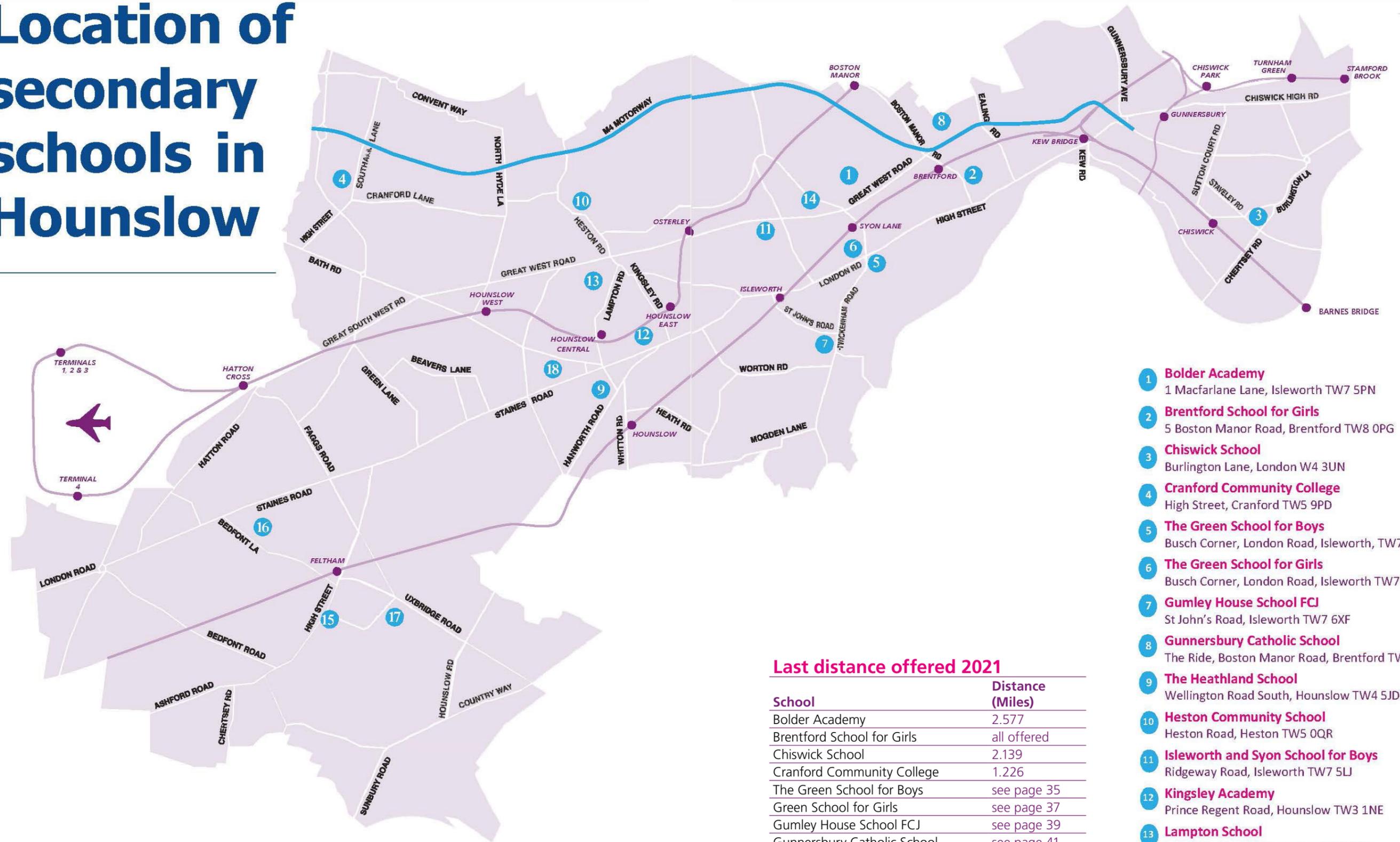
For further information on appeals, visit [www.ace-ed.org.uk](http://www.ace-ed.org.uk) or [www.childrenslegalcentre.com](http://www.childrenslegalcentre.com)



# School information

**For all schools included in this brochure, children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.**

# Location of secondary schools in Hounslow



## Last distance offered 2021

School	Distance (Miles)
Bolder Academy	2.577
Brentford School for Girls	all offered
Chiswick School	2.139
Cranford Community College	1.226
The Green School for Boys	see page 35
Green School for Girls	see page 37
Gumley House School FCJ	see page 39
Gunnersbury Catholic School	see page 41
The Heathland School	0.997
Heston Community School	2.054
Isleworth & Syon School for Boys	all offered
Kingsley Academy	all offered
Lampton School	1.255
Nishkam School West London	see page 53
Rivers Academy West London	see page 57
Springwest Academy	all offered
St Mark's Catholic School	see page 61

- 1 **Bolder Academy**  
1 Macfarlane Lane, Isleworth TW7 5PN
- 2 **Brentford School for Girls**  
5 Boston Manor Road, Brentford TW8 0PG
- 3 **Chiswick School**  
Burlington Lane, London W4 3UN
- 4 **Cranford Community College**  
High Street, Cranford TW5 9PD
- 5 **The Green School for Boys**  
Busch Corner, London Road, Isleworth, TW7 6AU
- 6 **The Green School for Girls**  
Busch Corner, London Road, Isleworth TW7 5BB
- 7 **Gumley House School FCJ**  
St John's Road, Isleworth TW7 6XF
- 8 **Gunnersbury Catholic School**  
The Ride, Boston Manor Road, Brentford TW8 9LB
- 9 **The Heathland School**  
Wellington Road South, Hounslow TW4 5JD
- 10 **Heston Community School**  
Heston Road, Heston TW5 0QR
- 11 **Isleworth and Syon School for Boys**  
Ridgeway Road, Isleworth TW7 5LJ
- 12 **Kingsley Academy**  
Prince Regent Road, Hounslow TW3 1NE
- 13 **Lampton School**  
Lampton Avenue, Hounslow TW3 4EP
- 14 **Nishkam School West London**  
152 Syon Lane, Osterley TW7 5NP
- 15 **Reach Academy Feltham**  
53-55 High Street, Feltham TW13 4HU
- 16 **Rivers Academy West London**  
Tachbrook Road, Feltham TW14 9PE
- 17 **Springwest Academy**  
Browells Lane, Feltham TW13 7EF
- 18 **St Mark's Catholic School**  
106 Bath Road, Hounslow TW3 3EJ

# School open days and evenings

## Open Days/Evenings - September/ October 2021

Please check with the school directly before attending any event

School	Open days	Times	Open evenings	Times
<b>Bolder Academy</b> 020 3963 0806	Tue 14 September Wed 15 September Thur 16 September Fri 17 September Tues 28 September Wed 29 September Thur 30 September	9.15-10.30am 9.15am – tour 10am – Q&A	Wed 6 October Head's talk	5-8pm 5.30, 6.30, 7.30pm
<b>Brentford School for Girls</b> 020 8847 4281	Fri 1 October Fri 8 October Fri 15 October Fri 22 October	9.30am - tour 10.30 -11am – Q&A	Tues 21 September Head's talk	6-8.30pm 7pm
<b>Chiswick School</b> 020 8747 0031	Tue 14 September Thur 16 September Tue 21 September Thur 23 September Tue 5 October Thur 7 October	9 -10.30am	Tue 28 September	Session 1 – 5-6pm Session 2 – 6.30-7.30pm
<b>Cranford Community College</b> 020 8897 2001	Week beginning Mon 20 September	By appointment	Thur 16 September Head's talk	6-8pm 6.45 & 7.30pm
<b>The Green School for Girls</b> 020 8321 8080	Tue 5 October Wed 6 October Thur 7 October	9am & 1.45pm	Tue 12 October Head's talk	6-8pm 6, 6.45, 7.30pm
<b>The Green School for Boys</b> 020 3019 8444	Tues 28 September Wed 29 September Thur 30 September	9am & 1.45pm	Thur 7 October Head's talk	6-8pm 6, 6.45, 7.30pm
<b>Gumley House School FCJ</b> 020 8568 8692	Thur 30 September Tue 5 October	9am-12noon Head's talk 10.15am	Thur 30 September Head's talk	6-8.30pm -last tour 7.15 7.45pm
<b>Gunnersbury Catholic School</b> 020 8568 7281	Tue 5 October Head's talk	2-3.30pm 2.45pm	Tue 5 October Head's talk	6-8pm 6.30 & 7.30pm
<b>The Heathland School</b> 020 8572 4411	By appointment only	By appointment only	Wed 6 October Thur 14 October Head's talk	6.30-7.30pm 7.50pm

School	Open days	Times	Open evenings	Times
<b>Heston Community School</b> 020 8572 1931	TBC – please check school website	TBC – please check school website	Tue 28 September Head's talk	6-8pm 7pm
<b>Isleworth &amp; Syon School for Boys</b> 020 8568 5791	Tue 28 September Thur 7 October Wed 13 October Tue 19 October	9 and 9.45am By appointment	Thur 30 September Head's talk	5.45 -8pm 5.45, 7 & 8 pm
<b>Kingsley Academy</b> 020 8572 4461	Tue 21 September Fri 1 October Tue 12 October Fri 22 October Tue 26 October Fri 29 October	9 -10.30am	Wed 29 September Head's talk	6-8pm 6.15 & 7.15pm
<b>Lampton School</b> 020 8572 1936	Tue 19 October Thur 21 October	11am – 12pm Head's talk – 11am	Wed 13 October Head's talk	6 -8pm 6.30pm
<b>Nishkam School West London</b> 020 3141 8760	27 September -1 October	See school website	Thur 23 September Head's talk	5.30-8pm 6 & 7pm
<b>Reach Academy Feltham</b> 020 8893 1099	No open days		Thur 30 September Head's talk	-8pm 6.30 & 7.30pm
<b>Springwest Academy</b> 020 8831 3000	Any Wednesday morning in October	10-11am	Wed 22 September Head's talk	6-8pm 6.30 & 7.30pm
<b>St Mark's Catholic School</b> 020 8577 3600	Wed 29 September Thur 7 October	9-10.30am Head's talk – 10.10am	Thur 7 October Head's talk	5-9pm 5.10,6.40 & 8.10pm

#### Year 10

<b>Logic Studio School</b> 020 8831 3001	Tours by appointment	See school website for details	By appointment	See school website for details
<b>Space Studio West London</b> 020 3696 8140	Tours by appointment	See school website for details	By appointment	See school website for details

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# Common definitions

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To avoid repetition, the following common definitions will apply unless indicated otherwise in the school's criteria.

**For all schools included in this brochure, children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.**

## Looked after and previously looked after children

In the admission arrangements for all schools looked after and previously looked after children will be considered to be:

Children who are looked after by a local authority or were previously looked after but immediately after being looked after, became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

Looked after or previously looked after children include those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Please ensure that you submit documentary evidence to support your application. This may be a letter and/or other documentary evidence from the child's social worker or other relevant professional. Consideration will not be given to this criterion unless the appropriate supporting documentation is provided at the time of application.

## Exceptional Medical and Social Need

All Hounslow schools have experience of dealing with children with different social and medical needs. Occasionally there will be a very small number of children for whom exceptional medical and social needs will apply which will warrant a placement at a particular school.

Medical or social priority would normally only be given in exceptional circumstances if the child or a close family member has an illness or disability, or if there are any other exceptional social reasons, which means that one school is more suitable than another. Medical applications are considered on a case by case basis, the intention of the criteria is that it should normally only be applied to children who need to attend their nearest school.

Common medical conditions and allergies can usually be supported in all Hounslow mainstream schools. Therefore, priority under this criterion would not normally be given for these.

Some mainstream schools have units attached which provide specialist provision for children with an education, health and care plan which names the school. The facilities in these units are not normally available to children in the mainstream school and as such priority under a school's exceptional social or medical criterion would not normally be agreed for a mainstream place on the basis of a specialist unit being attached to the school. In addition, routine child-minding arrangements would not normally be considered to be an exceptional social reason for placement at a particular school.

**The request for the admission authority to consider medical and social need priority must be submitted at the same time as making your application.**

The application must be supported by compelling written evidence from a suitable professional such as a hospital consultant, a social worker or health visitor that sets out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school. This must be submitted at the time of the original application.

If the school is not the closest to home, the professional must set out in detail the wholly exceptional circumstances for attending this school and the difficulties if the child had to attend another school.

Providing evidence does not guarantee that a child will be given priority at a particular school, and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at this school over any other.

Not all schools offer this priority. Please see individual school information on pages 27-62.

## Sibling

Children who will have a brother or sister, including all blood half, step, adoptive and foster brothers and sisters of the child (not cousins) who live at the same home as the child on roll. If the older child is Year 11 or Year 12 at the time of application, the LA will ask the school whether it is expected that s/he will still be attending the school in September 2022.

## Twins/Triplets/Multiple births

In the event that the school has one place to offer and the next child on the waiting list is one of twins, triplets or other children of multiple births, the Local Authority will offer both twins, all triplets or children of multiple birth a place even if this means temporarily going over the published admission's number. These children will be considered as 'excepted pupils' until such time as the published admission number reverts.

## Distance

In order to be fair to all applicants, Hounslow has a standard method of measuring the home to school distance. For all schools where the Local Authority (LA) is the Admissions Authority (AA) for the school and any schools where the Admissions Authority (the Governing Body or Academy Trust) has a policy to use the LA's measuring system, the walking route is measured by using a geographical information system.

It starts from a "seed point" which is a point of measurement in the footprint of the home address. The seed point is provided by the Local Land and Property Gazetteer (LLPG) from information compiled by the Local Authority or from the National Land Property Gazetteer (NLPG) for addresses outside our borough.

From the seed point, the route firstly connects to the nearest node of the digitised network. It will always measure using the centre of the road nearest to this point even if your home address is on the corner of two roads. The positioning of front doors, driveways and back gates are not relevant to the route or the measurement and are not programmed to be used by the measuring system. The digitised network is constructed from road data supplied by Ordnance Survey called OS Mastermap Highways Network. OS Mastermap Highways Network has been accurately digitised to measure along the centre of the road, the LA has no control over how OS digitise the road and footpath network.

The network starts from the seed point in the property provided as the child's address and continues by the walking route to the nearest of the school gates which is used by pupils to enter the school grounds. Where blocks of flats are treated as one address, priority will normally be given to the lowest flat number. If the distances are equal, a place will be allocated by drawing lots in the presence of an independent witness.

The walking route is established using an algorithm within the software used by the LA. This software is called Mapx and is produced by MapInfo. This programme integrates with the LA's database (Synergy/School Admissions Management) which is supplied by Servelec Education Ltd ([www.servelec.co.uk](http://www.servelec.co.uk)).

Other measuring systems may give a different measurement but the Local Authority cannot take a measurement from another measuring system.

# Bolder Academy



1 MacFarlane Lane, Isleworth, TW7 5PN  
T: 020 3963 0806  
E: office@bolderacademy.co.uk  
www.bolderacademy.org

Headteacher: Ms H Swidenbank  
Published admission number: 180  
School Category: Academy  
DfE number: 313/4007

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	122	178	132	106	74	80		692
Allocations	113	36	10	11	6	2	2	180
Criteria	LAC	Sibling	Staff	Distance			SEN	
Allocations	2	38	0	138*			2	180

\*last distance offered - 3.398 miles

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**For detailed information about the school, please visit [www.bolderacademy.org](http://www.bolderacademy.org)**

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## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after children\***
- 2. Sibling\***
- 3. Children of Members of Staff**  
Children of any permanent member of support or teaching staff
- 4. Other children**

**\*Common definitions can be found on page 25.**

## Tie breaker

If there is one place available and two or more children next, in order of priority or, next on the waiting list, meet the appropriate criterion equally, the place will be allocated using distance\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

# Brentford School for Girls



5 Boston Manor Road, Brentford, TW8 0PG  
 T: 020 8847 4281  
 E: [general@brentford.hounslow.sch.uk](mailto:general@brentford.hounslow.sch.uk)  
[www.brentford.hounslow.sch.uk](http://www.brentford.hounslow.sch.uk)

Headteacher: Ms M Leenders  
 Published admission number: 157  
 School Category: Academy  
 DfE number: 313/4024

## How places were offered in 2021:

Preference	1	2	3	4	5	6		SEN	Total
Applications	79	83	84	66	61	53			426
Allocations	79	29	8	3	4	3		3	155
Criteria	LAC	Med/Soc	Sibling	Staff	Single Sex	Distance	Alternative	SEN	
Allocations	0	0	32	1	42	51*	28	3	157

\*last distance offered - all offered

**For detailed information about the school, please visit [www.brentford.hounslow.sch.uk](http://www.brentford.hounslow.sch.uk)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after Girls\***
- 2. Exceptional Medical and Social Need\***
- 3. Sibling\***
- 4. Children of Members of Staff**  
Children of any member of staff, regardless of role in the school, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made
- 5. Single Sex**  
Applicants who support their application by including on the form a statement demonstrating their preference for single sex education.
- 6. Distance\***

**\*Common definitions can be found on page 25.**

## Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth form admissions

**Applications to the Sixth Form are managed directly by the school.**

The maximum number of students that the school is able to accept into its sixth form is 250 pupils.

Students already attending Brentford School for Girls in Year 11 who meet the prevailing academic standards required by the school and for their chosen courses for the year of admission will normally transfer directly into the school's Sixth Form in the September following the publications of results.

Pupils already attending Brentford School for Girls in Year 12 on Level 2 courses and who meet the prevailing academic standards required by the school and for their chosen level 3 courses for the year of admission will normally transfer directly into the school's Sixth Form level 3 courses in the September following the publication of results.

Pupils already attending Brentford School for Girls in Year 12 on level 3 courses and who meet the prevailing academic standards required by the school to continue into the second year in the September following the publication of results.

## External Applications to the Sixth Form

Applications for admissions to the Sixth Form, including those from pupils joining the school for the first time from other schools, must include acceptable evidence that they meet the same academic standards as pupils from within the school and, subject to capacity will be admitted using the order of priority as set out as above.

Pupils previously permanently excluded from the school are not eligible for admission to the Sixth Form.

# Chiswick School



Burlington Lane, London, W4 3UN  
T: 020 8747 0031  
E: [enquiries@chiswickschool.org](mailto:enquiries@chiswickschool.org)  
[www.chiswickschool.org](http://www.chiswickschool.org)

Headteacher: Ms L Ellener  
Published admission number: 240  
School Category: Academy  
DfE number: 313/4020

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	171	90	108	90	82	76		615
Allocations	151	33	25	9	11	11		240
Criteria	LAC	Med/Soc	Sibling	Distance			SEN	
Allocations	4	0	57	179*			0	240

\*last distance offered – 2.139 miles

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**For detailed information about the school, please visit [www.chiswickschool.org](http://www.chiswickschool.org)**

School information

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## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after children\***
- 2. Exceptional Medical and Social Need\***
- 3. Sibling\***
- 4. All other children - distance\***

**\*Common definitions can be found on page 25.**

## Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth form admissions

The maximum number of students that the school is able to accept is 250. Students already attending Chiswick School in Year 11 who meet the prevailing academic standards required by the school and for their chosen courses for the year of admission will normally transfer directly into the school's Sixth form in the September following the publication of results.

Applications for admission to the Sixth Form, including those from pupils joining the school for the first time from other schools, must include acceptable evidence that they meet the same academic standards above as pupils from within the school and, subject to capacity, will be admitted using the order of priority as per the admission criteria. Pupils previously permanently excluded from the school are not eligible for admission to the sixth form.

The school Sixth Form will admit any pupils with a statement of SEN or with an Education, Health and Care plan naming the school. Beyond that, to be eligible to enter the Sixth Form both internal pupils and external applicants must meet the same **minimum academic entry requirements as published on the school website.**

When the Sixth Form is undersubscribed, all internal pupils and external applicants meeting the minimum academic entry requirements will be enrolled into the sixth form.

When there are more eligible external applicants (i.e. that satisfy any academic entry requirements), priority will be given in accordance with the admission criteria.

See school website for full details

# Cranford Community College



High Street, Cranford, TW5 9PD  
 T: 020 8897 2001  
[www.cranford.hounslow.sch.uk/104/admissions](http://www.cranford.hounslow.sch.uk/104/admissions)

Executive Headteacher: Mr K Prunty  
 Published admission number: 210  
 School Category: Academy  
 DfE number: 313/4029

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	225	159	124	95	69	71		<b>743</b>
Allocations	161	19	5	6	6	5	8	<b>210</b>
Criteria	LAC	Med/ Soc	Sibling	Staff	Distance		SEN	
Allocations	2	0	94	0	106		8	<b>210</b>

\*last distance offered – 1.226 miles

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## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority

- 1. Looked after or previously looked after Girls\***
- 2. Exceptional Medical and Social Need\***
- 3. Sibling\***
- 4. Children of Members of Staff**

Regardless of their role in the academy, children of any member of staff in either or both of the following circumstance

i.) Where the member of staff has been an employee of the academy for two years or more continuously at the time at which the application for admission to the academy is made, and/or

ii.) Where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

- 5. Distance\***

**\*Common definitions can be found on page 25.**

## Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth form admissions

The pupil admission number (PAN) for external candidates to the sixth form is 15. It is possible to exceed this if demand for available courses can be met.

The academy will consider the following factors before deciding to offer a student a place in the Sixth Form:

- The average GCSE point score in the students best 8 subjects
- The GCSE grade criteria for individual subjects (details of the current minimum entry requirement are published on the academy website and subject to change from time to time.)
- Whether there are sufficient places still available on the proposed course(s) of study.
- Courses will only be offered subject to demand and staff availability.
- It will not normally be permitted for students to repeat the same courses having been unsuccessful at the first attempt.

Applications for admission to the sixth form from those pupils joining the school from other schools must include acceptable evidence that they meet the published academic entry criteria, in operation at the time of enrolment and where there are more applicants than places available, will be admitted using the order of priority set out in the admission criteria.

Pupils who are permanently excluded from Cranford Community College are not eligible for re-admission to the academy at any point, including the sixth form.

# The Green School for Boys



Twickenham Road, Isleworth, TW7 6AU  
T: 020 019 8444  
E: [admissions@tgsboys.com](mailto:admissions@tgsboys.com)  
[www.tgsboys.com](http://www.tgsboys.com)

CEO & Executive Headteacher: Mrs S Yarrow  
Published Admission Number: 150  
School Category: Academy  
DfE number: 313/4006

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	93	77	90	75	61	55		451
Allocations	88	24	13	14	4	5	2	150
Criteria	LAC	Med/ Soc	Christian Foundation Places	Open/ Community Applicants	Staff	SEN	Total	
Allocations	0	0	32- all offered	116 - all offered	0	2	150	

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## For detailed information about the school, please visit [www.tgsboys.com](http://www.tgsboys.com)

School information

**Supplementary Information Form required – forms available from school website and must be returned directly to the school. Please check the school website for changes to 'attendance at worship' definition due to Covid-19.**

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### Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority;

- 1. Looked after or previously looked after boys\***
- 2. Exceptional Medical and Social Need\***
- 3. Children of Members of Staff** - Children of any member of Green School Trust staff, regardless of the role in the school, where a) the member of staff has been employed for the Trust for two or more years at the time at the time of application or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

After criteria (1), (2) and (3) have been applied the remaining places will be divided equally between criteria (4) and (5). If there are an odd number of places, the additional place will be allocated to criterion (5).

#### **4. Christian/Foundation Applicants**

Up to 75 places will be designated as Christian/Foundation places and allocated in the following order of priority:

- I. Boys who in September 2022 will have a sibling\* on roll at The Green School for Boys or The Green School for Girls including the sixth form, who was admitted under a faith criterion.
- II. Boys and / or at least one parent or carer who worships regularly in an Anglican Church.

III. Boys and / or at least one parent or carer who worships regularly in a church or chapel of another Christian denomination which is a member of one of the following organisations:

- Churches Together in Britain and Ireland
- The Evangelical Alliance
- Churches affiliated to Affinity

IV. Boys who live closest to the school.

#### **5. Community applicants**

The remaining places, up to 75, will be allocated to other applicants in the following order of priority:

- I. Boys who in September 2022 will have a sibling on roll at The Green School for Boys or The Green School for Girls, including the sixth form, who was admitted as a Community applicant to the school i.e. without reference to faith.
- II. Boys who live closest to The Green School for Boys. See distance\*

**\*Common definitions can be found on page 25.**

### Appeals

Contact the school directly for information on how to make an appeal.

# The Green School for Girls



Busch Corner, London Road,  
Isleworth, TW7 5BB  
T: 020 8321 8080  
E: [enquiries@tgsgirls.com](mailto:enquiries@tgsgirls.com)  
[www.tgsgirls.com](http://www.tgsgirls.com)

CEO & Executive Headteacher: Mrs S Yarrow  
Published admission number: 155  
School Category: Academy  
DfE number: 313/4600

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	152	118	126	89	69	73		<b>627</b>
Allocations	114	16	16	2	5	1	1	<b>155</b>
Criteria	Christian Foundation Places	Other World Faiths	Community				SEN	Total
Allocations	49 -all offered	65 -all offered	40 – last distance 0.680 miles				1	<b>155</b>

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## For detailed information about the school, please visit [www.tgsgirls.com](http://www.tgsgirls.com)

School information

Supplementary Information Form required – forms available from school website and must be returned directly to the school. Please check the school website for changes to 'attendance at worship' definition due to Covid-19.

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### Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

**Category 1: Christian Foundation Places (80 places)**

**Category 2: Other World Faiths (35 Places)**

**Category 3: Community (40 Places)**

**For how applications/categories are allocated please see the full admission criteria on the school website.**

**In the event of over-subscription in any of the categories the Governors will give priority in the following order:**

- 1. Looked after or previously looked after Girls\***
- 2. Exceptional medical and social need**
- 3. Sibling - including those attending the Sixth Form and/or The Green School for Boys**
- 4. Girls of any member of Green School Trust staff**

regardless of the role in the school or whether they work for The Green School for Girls or The Green School for Boys where:

- i.) the member of staff has been an employee of the academy for two years or more continuously at the time at which the application for admission to the academy is made, and/or
- ii.) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

**5. Distance\***

**\*Common definitions can be found on page 25.**

### Appeals

Contact the school directly for information on how to make an appeal.

### Sixth Form Admission

Please check the school website for information.

# Gumley House School

## FCJ



St John's Road, Isleworth, TW7 6XF  
 T: 020 8568 8692  
 E: general@gumleyhouse.com  
 www.gumleyhouse.com

Headteacher: Mr S Byrne  
 Published admission number: 180  
 School Category: Academy  
 DfE number: 313/5400

### How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	101	140	110	87	65	64		567
Allocations	101	50	24	11	4	2	2	192

Criteria	Catholic LAC	Baptised Practising Catholics with CCP	Baptised Catholics without CCP	Other LAC	Eastern Christian and Orthodox	Christian with Support from Religious Leader	Other faiths with support from religious leader	Other	SEN	Total
Allocations	0	125	5	1	4	10	13	34	2	192

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## For detailed information about the school, please visit [www.gumleyhouse.com](http://www.gumleyhouse.com)

School information

Supplementary Information Form required – forms available from school website and must be returned directly to the school.

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### Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Please check the school website for feeder schools who will be given priority in accordance with the admission criteria below.

If there are more applications than places available, offers will be made according to the following categories:

If there are more applications than places available, offers will be made according to the following categories:

- 1. Catholic looked after and previously looked after children\***
- 2. Baptised practicing Catholics with a Certificate of Catholic Practice.**
- 3. Baptised Catholics without a Certificate of Catholic Practice**
- 4. Other looked after and previously looked after children\***
- 5. Catechumens and members of Eastern Christian churches supported by a certificate of baptism or reception into that Church.**
- 6. Applicants from other Christian denominations whose membership is supported either by a certificate of baptism or by a letter from a minister/religious leader, showing membership of the faith community.**
- 7. Children from families of other faiths supported by a letter from a minister/religious leader**
- 8. Other applicants.**

If there are more applicants than places available in any category, priority will be given in the following order:

- prospective pupils with a sister in the school, or brother in Sixth Form, at the date of admission
- prospective pupils with a parent employed by the school for at least 2 years at the time of application. (These pupils shall be considered as applicants from the Hounslow Deanery)
- distance\* - those living closest to the school.

**\*Common definitions can be found on page 25.**

### Appeal

Applicants who are not offered a place at Gumley House have a right of appeal to an Independent Appeals Panel. Details of the procedure can be obtained from the School's Admissions Officer c/o the school office.

### Admissions at Year 12 and 13 (Sixth Form)

In addition to places reserved for the school's own students who fulfil the entry criteria as stipulated in the Sixth Form Prospectus 2022, the school welcomes applications from students, girls and boys, from other institutions, supportive of the Catholic Ethos of the school regardless of their own personal faith.

Applications must be made on the Sixth Form Application Form available from the school and on the school website. The offer of a Sixth Form place is conditional on the school being able to provide a course suited to the applicant's age, ability, aptitude and educational needs.

If there are more external applicants than places available at the school, the school oversubscription criteria will apply in accordance with the criteria for admission for Year 7.

# Gunnersbury Catholic School



The Ride, Boston Manor Road, Brentford TW8 9LB  
 T: 020 8568 7281  
 E: office@gunnersbury.hounslow.sch.uk  
 www.gunnersbury.com

Headteacher: Mr K Burke  
 Published admission number: 184  
 School Category: Voluntary Aided  
 DfE number: 313/5401

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	121	146	158	109	104	57		695
Allocations	99	38	32	9	4	2		184

Criteria	Catholic LAC	Baptised Practising Catholics with CCP	Baptised Catholics without CCP	Other LAC	Other Christian Denominations	SEN	Total
Allocations	0	183*	0	0	0	1	184

\*Last distance offered in Deanery

Hounslow – 2.676 miles  
 Hammersmith & Fulham – 3.761 miles  
 Upper Thames – all offered  
 Kensington & Chelsea – 6.665 miles  
 Ealing – all offered

All Other Deaneries – 8.162 miles  
 Grouped Deaneries:  
 Brent - all offered  
 Hillingdon – all offered  
 Mortlake – all offered

## For detailed information about the school, please visit [www.gunnersbury.com](http://www.gunnersbury.com)

Supplementary Information Form required – forms available from school website and must be returned directly to the school.

### Admission Criteria

The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

The 184 Applications shall be distributed across the following Deaneries:

- Hounslow Deanery - 55
- Hammersmith & Fulham - 17
- Kensington & Chelsea & North Kensington - 7
- Upper Thames - 16
- Grouped Deaneries - 30
- Ealing - 55
- All Other Deaneries - 4

The Grouped Deaneries are: Brent, Marylebone, Harrow, Hillingdon, and from Southwark the Mortlake Deanery.

Your Parish Priest will be able to tell you which Deanery you live in and maps are available on the School Website [www.gunnersbury.com](http://www.gunnersbury.com) and at the School.

Where there are more than 184 applications, they will be processed as follows:

**Category One: Catholic looked after and previously looked after children\***

**Category Two: Baptised Catholic children with a Certificate of Catholic Practice**

**Category Three: Other Baptised Catholic children**

**Category Four: Other looked after and previously looked after children\***

**Category Five: Children from other Christian denominations including Eastern Orthodox**

**Category Six: Any other applicants**

Across the Deaneries category one pupils shall be considered first, category two students second, category three students next and so on until finally any remaining places are allocated to category six pupils. In the event that all of the applicants from a category within a Deanery should receive a place any remaining places shall be cascaded on to the next Deanery to be allocated to pupils of the same Category.

Should there be insufficient places for each applicant of a specific Category priority shall be given within a Deanery on the following basis:

**Priority One: those with a sibling in the school, or in the Sixth Form (not attendees from Consortium Schools) who will be attending Gunnersbury at the time of admission.**

**Priority Two: children with a parent employed by Gunnersbury Catholic School for two or more years at the time of application.**

**Priority Three: Distance\***

\*Common definitions can be found on page 25.

### Appeals

Contact the school directly for information on how to make an appeal.

### Sixth Form Admission

In addition to places reserved for the School's own pupils, the governors propose to admit a minimum of 15 external students annually to its Sixth Form, provided that they meet the required, School determined, academic qualifications for their chosen course. The course entry requirements may be found within the prospectus packs. The School welcomes applications to the Sixth Form from pupils, boys and girls, from other institutions.

Application must be made on the Sixth Form application Form and an offer of a Sixth Form place is conditional on the school being able to provide a course suited to the applicant's age, ability, aptitude and educational needs. In the event of more applicants meeting the requirement for entry than places available the main school oversubscription categories and priorities will be invoked.

# The Heathland School



Wellington Road South, Hounslow, TW4 5DJ  
T: 020 8572 4411  
E: [admin@heathland.hounslow.sch.uk](mailto:admin@heathland.hounslow.sch.uk)  
[www.heathland.hounslow.sch.uk](http://www.heathland.hounslow.sch.uk)

Headmaster: H S Pattar  
Published admission number: 270  
School Category: Community  
DfE number: 313/4028

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	402	282	224	160	134	102		1304
Allocations	217	25	6	2	6	6	8	270
Criteria	LAC	Med/Soc	Sibling	Staff	Distance		SEN	Total
Allocations	0	0	110	4	148*		8	270

\*last distance offered - 0.997 miles

**For detailed information about the school, please visit [www.heathland.hounslow.sch.uk](http://www.heathland.hounslow.sch.uk)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the Local Authority website for the full admission policy and arrangements.**

[www.hounslow.gov.uk/admissions](http://www.hounslow.gov.uk/admissions)

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority;

- 1. Looked after or previously looked after children\***
- 2. Exceptional Medical and Social Need\***
- 3. Sibling\***
- 4. Children of staff**

children of any member of staff, regardless of role in the school where:

- i.) the member of staff has been employed by the school for two or more years at the time of application or
- ii.) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

- 5. Distance\***

**\*Common definitions can be found on page 25.**

## Tie Breaker

If there is one place available and two or more children next in order of priority or next on the waiting list meet the appropriate criterion equally, the place will be allocated using the distance criterion. If the distances are equal, a place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Appeal forms can be downloaded from [www.hounslow.gov.uk/schoolappeals](http://www.hounslow.gov.uk/schoolappeals)

## Sixth Form Admissions

The school will consider the following factors before deciding to offer a student a place in the Sixth Form:

- The GCSE point score in the students best 8 subjects
- The GCSE grade criteria for individual A level subjects (details are set out on the school website)
- That there are sufficient places available on the proposed course(s) of study.
- Courses will only be offered subject to demand and staff availability.
- First priority will be given to Year 11 students from within the school and then to external applicants subject to availability of places. If courses are oversubscribed, places will be offered on a first come – first served basis as long as the entry criteria have been met. Alternative courses will be offered wherever possible

It will not be permitted for students to repeat the same course. We admit students who are currently in Year 11 and are progressing to Year 12.

# Heston Community School



Heston Road, Heston, TW5 0QR  
 T: 020 8572 1931  
 E: [info@hestoncs.org](mailto:info@hestoncs.org)  
[www.hestoncommunityschool.co.uk](http://www.hestoncommunityschool.co.uk)

Acting Headteacher: Mr R Berdesha  
 Published admission number: 205  
 School Category: Academy  
 DfE number: 313/4026

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	140	167	162	107	74	73		693
Allocations	133	39	16	5	2	2	8	205
Criteria	LAC	Med/Soc	Sibling	Staff	Distance		SEN	Total
Allocations	0	0	72	0	125*		8	205

\*last distance offered - 2.054 miles

**For detailed information about the school, please visit [www.hestoncommunityschool.co.uk](http://www.hestoncommunityschool.co.uk)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority;

- 1. Looked after or previously looked after children\***
- 2. Exceptional Medical and Social Need\***
- 3. Sibling\***
- 4. Children of Members of Staff**  
Regardless of their role in the School, children of any member of staff where the member of staff has been employed at the School for two years or more at the time at which the application for admission to the School is made.
- 5. Distance\***

## Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth Form Admissions

Criteria for Admission to the Sixth Form in Order of Priority:

- 1. Looked after or previously looked after children\***
- 2. Exceptional Medical and Social Need\***
- 3. Siblings\*** of pupils currently in Year 7 to 11 in Heston Community School and who meet the academic standards set by the school.
- 4. Other applicants** who satisfy the academic standards set by the school for that year. Where there are more applicants than places available, admission will be based on distance\*.

**\*Common definitions can be found on page 25.**

# Isleworth & Syon School for Boys



Ridgeway Road, Isleworth, TW7 5LJ  
T: 020 8568 5791  
E: [school@isleworthsyon.org](mailto:school@isleworthsyon.org)  
[www.isleworthsyon.org](http://www.isleworthsyon.org)

Headteacher: Mr E Ferguson  
Published admission number: 220  
School Category: Academy  
DfE number: 313/4500

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	77	69	75	5	58	59	0	392
Allocations	77	21	13	7	5	3	0	126
Criteria	LAC	Sibling	Single Sex	Staff	Distance	Alternative	SEN	Total
Allocations	0	44	35	1	0	80	0	206

\*last distance offered – all offered

**For detailed information about the school, please visit [www.isleworthsyon.org](http://www.isleworthsyon.org)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after Boys and Previously Looked after Boys\***
- 2. Sibling**
- 3. Single Sex** - applicants who support their application by including a statement on the form which demonstrates their preference for single-sex education.
- 4. Children of Members of Staff** - children of any member of staff, regardless of role in the school, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made.
- 5. Distance\***

**\*Common definitions can be found on page 25.**

### Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

### Appeals

Contact the school directly for information on how to make an appeal.

## Internal applications to the sixth form

Students already attending Isleworth & Syon School in Year 11 and who meet the current academic standards required by the school and for their chosen courses for the year of admission will normally transfer directly into the school's Sixth Form in the September following the publication of results.

Students already attending Isleworth & Syon School in Year 12 on Level 2 courses and who meet the current academic standards required by the school and for their chosen Level 3 courses for the year of admission will normally transfer directly into the school's Sixth Form Level 3 courses in the September following the publication of results.

Students already attending Isleworth & Syon School in Year 12 on Level 3 courses and who meet the current academic standards required by the school and for their chosen Level 3 courses for the year of admission will normally transfer directly into the school's second year of Sixth Form in the September following the publication of results.

Students already attending Isleworth & Syon School in the Sixth Form will not normally be allowed to repeat a year or course.

The entry criteria are reviewed annually. Many subjects have additional and specific requirements. For more information, please see the Sixth Form Course Guide within the 'Sixth Form' section of the school website. If students do not possess at least a Level 5 in GCSE English and/or mathematics, they will be expected to study for these qualifications as part of their post-16 study. Students that have previously been permanently excluded from the school are not eligible for admission to the Sixth Form.

## External applications to the sixth form

Applications for admission to the Sixth Form, including those from students joining the school for the first time from other schools, must include acceptable evidence that they meet the same academic standard as students from within the school and, subject to capacity and a suitable reference, will be admitted using the order of priority as published on the school website. Please note that girls can also apply to attend the Sixth Form. External applications are welcomed but will be supported with a reference from a previous school.

# Kingsley Academy



Cecil Road, Hounslow, TW3 1AX  
T: 020 8572 4461  
E: [contactus@kingsleyacademy.org](mailto:contactus@kingsleyacademy.org)  
[www.kingsleyacademy.org](http://www.kingsleyacademy.org)

Headteacher: Mr E Cahill  
Published admission number: 180  
School Category: Academy  
DfE number: 313/4001

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	55	69	84	74	49	46		377
Allocations	55	20	11	3	4	1	2	96
Criteria	LAC	Med/Soc	Sibling	Distance	Alternative		SEN	Total
Allocations	0	0	31	63*	84		2	180

\*last distance offered – all offered

**For detailed information about the school, please visit [www.kingsleyacademy.org](http://www.kingsleyacademy.org)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority;

- 1. Looked after or previously looked after children\***
  - 2. Exceptional Medical and Social Need**
  - 3. Sibling** - brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address who attends Kingsley Academy in any year group excluding the final year. Biological siblings who attend Kingsley Academy in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.
  - 4. Distance\***
- \*Common definitions can be found on page 25.**

## Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth Form Admissions

Kingsley Academy will admit into Year 12 up to 10 students from other schools (external applicants) who meet the academic requirements for entry in the priority order of the oversubscription criteria. The Published Admission Number (PAN) for admissions to Year 12 is 10. Internal candidates (those who were on roll at the Academy in Year 11) and who meet the academic requirements for entry are eligible to transfer to the Sixth Form.

For further details of the oversubscription criteria and the academic requirements for entry please see the Post-16 prospectus and handbook available from the Academy.

# Lampton School



Lampton Avenue, Hounslow, TW3 4EP  
 T: 020 8572 1936  
 E: enquiries@lampton.org.uk  
 www.lampton.org.uk

Headteacher: Mr S Davis  
 Published admission number: 240  
 School Category: Academy  
 DfE number: 313/4027

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	202	319	246	164	112	105		1148
Allocations	163	45	13	7	1	3	8	240
Criteria	LAC	Med/Soc	Sibling	Staff	Distance		SEN	Total
Allocations	2	0	77	0	153*		8	240

\*last distance offered – 1.255 miles

**For detailed information about the school, please visit [www.lampton.org.uk](http://www.lampton.org.uk)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after children\***
- 2. Exceptional Medical and Social Need**
- 3. Sibling\***
- 4. Children of Members of Staff**  
Regardless of their role in the School, children of any member of staff where the member of staff has been employed at the School for two years or more at the time at which the application for admission to the School is made
- 5. Distance\***

\*Common definitions can be found on page 25.

## Tie breaker

If there is one place available and two or more children next in order of priority meet the appropriate criterion equally, the place will be allocated using distance criterion\*. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth form admissions

Pupils already attending Lampton School in Year 11 and who meet the academic standard required by the school will normally transfer directly into the school's Sixth Form (Key Stage 5) in the September following the publication of GCSE results. Applicants from other schools who meet the same academic standard will be admitted using the order of criteria set out below. The academic standard required for entry into Lampton School Sixth Form will be reviewed annually. Our entry criteria is that all students entering the Sixth Form should have a minimum of 5 x Grade 5+ at GCSE. If students do not possess at least a grade 5 in English and /or Maths they will be expected to study for these qualifications as part of their post-16 course selection.

Additionally, due to the high academic demand of some subjects, many subjects have additional entry criteria. Please see the subject information pages on the school website for more information. For all applicants, admission is subject to a satisfactory report from the applicant's school.

## Criteria for Admission to the Sixth Form in Order of Priority

- 1. Looked After or Previously Looked After Children\***
- 2. Exceptional medial and social need**
- 3. Siblings** of pupils currently in Year 7 to 11 in Lampton School who meet the academic standards set by the school.
- 4. Other applicants** who satisfy the academic standards set by the school for that year. Where there are more applicants than places available, admission will be based on distance\*

# Nishkam School West London



152 Syon Lane, Osterley TW7 5PN  
T: 0203 141 8760  
E: enquiries.NSWL@nishkamschools.org  
www.nishkamschooltrust.org

Principal: Mr T Cragg  
Published admission number: 108  
School Category: Academy  
DfE number: 313/4002

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	92	56	55	48	49	38		338
Allocations	40	3	5	1	3	2		54

### Category 1 Faith Based Places

Criteria	LAC	Sibling	Staff	Faith (Amritdhari)	Faith (Keshdhari)	Faith (Other)	SEN	Total
Allocations	0	7	0	14	6*	0	0	27

\*last distance offered – 2.532 miles

### Category 2 Open Places

Criteria	LAC	Sibling	Staff	Distance	SEN	Total
Allocations	0	7	0	20**	0	27

\*\*last distance offered – 1.886 miles

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# For detailed information about the school, please visit [www.nishkamschooltrust.org](http://www.nishkamschooltrust.org)

School information

Supplementary Information Form required – forms available from school website and must be returned directly to the school. Please check the school website for changes to 'attendance at worship' definition due to Covid-19.

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## Admission Criteria

The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

The 54 children currently attending Nishkam School in Year 6 will automatically transfer to Year 7. The remaining 54 places will be allocated using the criteria below.

Where the number of applicants is greater than the published admission number, up to 50% of places will be offered to each of the following two categories.

### Category 1 – Faith based places

Faith based applicants will be ranked in the following order.

#### Priority Faith-based places

- I. **Looked After or Previously Looked-After Children\*** – applying for a faith place.
- II. **Siblings\*** – applying for a faith place.
- III. **Children of staff** – applying for a faith place. Children of staff who have been employed at the school or Nishkam School Trust for at least two years at the time of application, or a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- IV. **Children in Year 6 at NSWL** - applying for a faith place.

**Remaining Faith-based places** will be allocated in the following order.

- I. Child (and/or parent/s or guardian/s) is/are Amritdhari (formally initiated) Sikhs.
- II. Keshdhari Sikh child (has uncut hair).
- III. Child (and/or parent/guardian) is/are baptised (or formally initiated) in their respective religion.

### Category 2 – Open Places

Open place applicants will be ranked in the following order.

#### Priority Open places

- I. **Looked After or Previously Looked After Children\***.
- II. **Siblings\***
- III. **Children of staff** - Children of staff who have been employed at the school or Nishkam School Trust for at least two years at the time of application, or a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- IV. **Children in Year 6 at NSWL**

**All other open place** applicants will be ranked by proximity to the School using the **distance\*** measurement.

The following process will be followed when the 'faith' and 'open' place categories are undersubscribed or oversubscribed.

- a. **Undersubscription within a category**  
If the school is undersubscribed within a category, additional offers will be made to children from the other category until the admission number of 50 is met or all applicants have been offered a place.
- b. **Oversubscription within a category or sub-category**  
Where the number of applications is greater than the admission number, all applications will be ranked using the oversubscription criteria set out above. Thereafter, all other applications will be ranked using proximity to the school based on the distance\* measurement.

**\*Common definitions can be found on page 25.**

## Tie breaker

If a tie-break is necessary due to applicants living equidistant from the school, the relevant applicants will be ranked using a computerised random number generator programme.

## Appeals

Contact the school directly for information on how to make an appeal.

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# Reach Academy Feltham

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53-55 High Street, Feltham, TW13 4HU  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
[www.reachacademyfeltham.com](http://www.reachacademyfeltham.com)

Executive Headteacher: Mrs R Cramer  
Published admission number: 60  
School Category: Academy  
DfE number: 313/4000

There will be no formal entry point in September 2022.

All children currently attending Reach Academy in Year 6 will automatically transfer to Year 7.

This means that there may not be any places available for children from other primary schools.

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## For detailed information about the school, please visit [www.reachacademyfeltham.com](http://www.reachacademyfeltham.com)

School information

Supplementary Information Form required – forms available from school website and must be returned directly to the school.

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### Admission Criteria

The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after children\***
- 2. Exceptional Medical and Social Need\***
- 3. Sibling\***
- 4. Up to 16 places to be allocated to children eligible for the Pupil Premium at the time of application who live in a TW13 or TW14 postcode** If you wish to be considered under this criterion, please complete the school's supplementary information form. This can be obtained from the school office or downloaded from the school website and should be returned to the school (not the Local Authority) by the closing date. Where there are more applications that meet this criterion than the 16 places allocated, places will be allocated by the use of an electronic ballot system, which will be independently monitored
- 5. Up to two places to be allocated to children of staff at the school in either or both of the following circumstances:**

i.) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or

ii.) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Where there are more applications that meet this criterion than the two places allocated, places will be allocated by the use of an electronic ballot system, which will be independently monitored.

- 6. Families who live in a TW13 or TW14 postcode.**

Priority will be given to children living in the TW13 and TW14 postcodes.

Where there are more applications than meet this criterion than there are places in the school, places will be allocated by the use of an electronic ballot system, which will be independently monitored.

- 7. Any other children.**

Where there are more applications than meet this criterion than there are places in the school, places will be allocated by the use of an electronic ballot system, which will be independently monitored.

**\*Common definitions can be found on page 25.**

### Tie breaker

In the event that any applicants have equal rights under any of the criteria, places will be allocated using an electronic allocations system, which will be independently operated.

### Appeals

Contact the school directly for information on how to make an appeal.

### Sixth Form Admissions

Applicants who wish to attend Reach Academy Sixth Form need to achieve the following entrance requirements:

- 6 GCSEs graded 4-9 including English language and maths (not including BTECs or other equivalents);
- For entry to particular courses, specific entry requirements must also be met (see individual course requirements on the school website/prospectus);

Conditional offers will be made for places based on pupils' current and predicted attainment grades (as detailed in writing from their current school for external candidates).

On the basis of these entry criteria being met in achieved GCSE results, places will be confirmed. Conditional offers will be made subject to places being available on chosen courses, and where subject specific entry requirements for these courses have been met. The sixth form will operate with capacity to ensure there is a place available for every successful internal applicant.

Internal applications will be considered and conditional offers will be awarded prior to those of external candidates.

# Rivers Academy West London



Tachbrook Road, Feltham, TW14 9PE  
T: 020 8890 0245  
E: [general@rivers-aspirations.org](mailto:general@rivers-aspirations.org)  
[www.rivers-aspirations.org](http://www.rivers-aspirations.org)

Principal: Ms A Singlehurst  
Published admission number: 180  
School Category: Academy  
DfE number: 313/4022

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	174	11	49	36	38	40		447
Allocations	159	24	1	5	8	4	0	210
Criteria	LAC	Sibling	Staff	Feeder	Distance	Alternative	SEN	Total
Allocations	0	67	0	67	44*	26	2	206

\*last distance offered – 3.318 miles

**For detailed information about the school, please visit [www.rivers-aspirations.org](http://www.rivers-aspirations.org)**

## Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after children\***
- 2. Sibling\*** - ordered by shortest distance between home and Rivers Academy West London (see distance information)
- 3. Children of teaching staff in the following circumstances**
  - a) children of appointed staff, filling a post with a "demonstrable skills shortage" (School Admissions Code 2012)
  - b) where the member of teaching staff is or will have been employed at the school for at least two years at the time at which the application for admission to the school is made.
- 4. Feeder schools** - children who currently attend a Primary Aspirations Academy (currently Oriol Academy West London and Oak Hill Academy West London) ordered by the shortest distance\*
- 5. Distance\***

**Please note ALL applicants will be required to sit a Cognitive Ability Test in September/October 2021. Please check the school website for test dates. Contact the school for further information.**

## Appeals

Contact the school directly for information on how to make an appeal.

## Sixth form admissions

Every student in Year 11 at Rivers Academy West London is entitled to a place in the Sixth Form providing there is a course suitable for him/her and the student meets the entry requirements. Entry into Year 12 from students outside Rivers Academy West London has been set at 60.

## Entry Requirements

Pathway	Entrance Criteria	Courses
3a	7 Grade 9-5 GCSEs (10 if including vocational)	3 x A level
3b	5 Grade 9-5 GCSEs (8 if including vocational)	Vocational & 1 A level

## Oversubscription Admissions Criteria

After the admission of students whose statement of Special Educational Needs (SEN) or Education, Health and Care (EHC) plan names the school, the following criteria will be applied:

- 1. Looked after or previously looked after children\***
- 2. Sibling\*** - ordered by shortest distance between home and Rivers Academy West London
- 3. Distance\***

**\*Common definitions can be found on page 25.**

# Springwest Academy



Browells Lane, Feltham, TW13 7EF  
T: 020 8831 3000  
E: [info@springwestacademy.org](mailto:info@springwestacademy.org)  
[www.springwestacademy.org](http://www.springwestacademy.org)

Principal: Mr S Hart  
Published admission number: 180  
School Category: Academy  
DfE number: 313/4023

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	132	104	52	38	2	36		<b>375</b>
Allocations	132	17	8	5	2	0	12	<b>176</b>
Criteria	LAC	Sibling	Distance	Alternative			SEN	Total
Allocations	2	58	104*	4			12	<b>180</b>

\*last distance offered - all offered

**For detailed information about the school, please visit [www.springwestacademy.org](http://www.springwestacademy.org)**

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## **Admission Criteria**

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

- 1. Looked after or previously looked after children\***
- 2. Sibling\***
- 3. Distance\***

**\* Common definitions can be found on page 25.**

## **Appeals**

Contact the school directly for information on how to make an appeal.

## **Sixth Form Admissions**

Please see the school website for further information.

# St Mark's Catholic School



106 Bath Road, Hounslow, TW3 3EJ  
 T: 020 8577 3600  
 E: admissions@st-marks.hounslow.sch.uk  
 www.st-marks.hounslow.sch.uk

Headteacher: Ms A Waugh-Lucas  
 Published admission number: 186  
 School Category: Academy  
 DfE number: 313/4800

## How places were offered in 2021:

Preference	1	2	3	4	5	6	SEN	Total
Applications	389	263	235	152	119	77		1235
Allocations	167	10	7	1	0	1		186

Criteria	LAC	Baptised Catholics with CCP	Baptised Catholics without CCP	Other LAC	Christian with Support from Religious Leader	Other applicants	SEN	Total
Allocations	0	185*	0	0	0	0	1	186

\*Last distance offered in Deanery  
 Hounslow – 0.935 miles  
 Hillingdon – 3.076 miles

Upper Thames – 1.906 miles  
 Ealing – 4.529 miles

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## For detailed information about the school, please visit [www.st-marks.hounslow.sch.uk](http://www.st-marks.hounslow.sch.uk)

School information

Supplementary Information Form required – forms available from school website and must be returned directly to the school.

### Admission Criteria

The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority:

**Category One: Catholic looked after and previously looked after children\***

**Category Two: Baptised, Catholic applicants with a Certificate of Catholic Practice.**

**Category Three: Baptised, Catholic applicants without a Certificate of Catholic practise.**

**Category Four: Other looked after or previously looked after children\***

**Category Five: Children from other Christian denominations whose membership is evidenced by a Minister of religion.**

**Category Six: Any other applicants.**

Applicants in each category will be placed into groups, depending on the Deanery in which they reside. A proportion of the places will be offered in each Deanery as follows:

- Hounslow Deanery - 65%
- Hillingdon Deanery - 10%
- Upper Thames Deanery -15%
- Ealing Deanery - 10%

In the event of oversubscription in each Category, the following criteria will be used to place applicants in order of priority.

**children with a sibling** (including step/half siblings) who will be attending the school (including 6th Form) at the time of admission

**children with a parent employed by the School** for two or more years at the time at which the application for admission is made

**Distance\***

\*Common definitions can be found on page 25.

### Tie breaker

In the event of a tie-break situation, where two or more applicants for the last remaining place/s, have equal priority with equal distance measurements, lots will be drawn to determine which applicant should be offered the place.

### Appeals

Contact the school directly for information on how to make an appeal.

### Sixth Form Admissions

An offer of a place in the Sixth Form is conditional on the following criteria being met:

The school can provide a course suited to the applicant's age, ability, aptitude and educational needs.

Applicants will be required to have achieved at least 5 GCSE passes at level 5 or above including English and Mathematics; and St. Mark's is able to admit up to 150 students to the Sixth Form. In addition to the places reserved for the School's own students the Governors propose to admit a minimum of 15 external students into the Sixth Form, subject to the fulfilment of course requirements.

Where there are more applicants who meet the minimum academic criteria than the number of places available, places will be offered according to the following order of priority after students already attending St. Mark's Catholic School:

1. Catholic Looked after or previously looked after children
2. Other Baptised Catholic students
3. Other Looked after or previously looked after children
4. Other students

### Tie Break for external applications to the Sixth Form

Where the offer of places in the Sixth Form to external applicants would lead to oversubscription in any category, the places up to the admission number will be offered to those living nearest to the School using a standardised measuring system.

# 14 – 19 Provision

University Technical Colleges and Studio Schools provide technically oriented courses of study or work skill-based learning for 14–19-year-olds. **If your child was born between 1 September 2007 and 31 August 2008 you may want to apply for a year 10 place for September 2022.**

Hounslow has two Studio Schools:

## Logic Studio School (LSS)

Applications for Year 10 entry for September 2022 will be managed by LSS directly.

## Space Studio School West London (SSWS)

Applications for Year 10 entry for September 2022 will be managed by SSWS directly.

Hounslow will co-ordinate applications for residents for University Technical Colleges (UTCs) and Studio Schools in neighbouring local authorities. Applicants can apply online at [www.hounslow.gov.uk/admissions](http://www.hounslow.gov.uk/admissions)

Please see [www.utcolleges.org](http://www.utcolleges.org) and [www.studioschoolstrust.org](http://www.studioschoolstrust.org) for further information.

# Logic Studio School



Browells Lane, Feltham TW13 7EF  
T: 020 8831 3001  
E: [info@logicstudioschool.org](mailto:info@logicstudioschool.org)  
[www.logicstudioschool.org](http://www.logicstudioschool.org)

Principal: Mr A Pett  
Published admission number: Year 10 – 40,  
Year 12 - 90  
School Category: Studio School

## How places were offered in 2021:

Please contact the school directly for how places were offered

## For detailed information about the school, please visit [www.logicstudioschool.org](http://www.logicstudioschool.org)

Applications are made directly to the school. You do not need to also complete the Local Authority's Common application form.

### Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority;

1. **Looked after and previously looked after children\***
2. **Students from the Secondary School in the Multi Academy Trust i.e. Springwest Academy (formerly Feltham Community College)**
3. **Exceptional Medical and Social Need**
4. **Distance\***

\*Common definitions can be found on page 25.

### Appeals

Contact the school directly for information on how to make an appeal.

### Sixth Form Admissions

Both internal and external students will be expected to have met the minimum entry requirements as outlined below:

- **A Levels:**

To study straight A level courses there is requirement minimum of 6 GCSEs at grade 9 - 6 with a grade 7 in your A level subject of choice.

- **BTEC:**

For BTEC level 3 courses you need a minimum of 6 GCSEs at grade 9 – 5 including at least a 5 in English and 4 in Maths.

Details of specific GCSE attainment for particular courses is available on the school website.

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# Space Studio West London

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Tachbrook Road, Feltham, TW14 9PE  
T: 020 3696 8140  
E: [info@spacestudiowestlondon.org](mailto:info@spacestudiowestlondon.org)  
[www.spacestudiowestlondon.org](http://www.spacestudiowestlondon.org)

Principal: Mr A Morgan  
Published admission number:  
Year 10 – 75, Year 12 - 75  
School Category: Studio School  
DfE number: 313/4003

## How places were offered in 2021:

Please contact the school directly for how places were offered

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## For detailed information about the school, please visit [www.spacestudiowestlondon.org](http://www.spacestudiowestlondon.org)

School information

Applications are made directly to the school. You do not need to also complete the Local Authority's Common application form.

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### Admission Criteria

**The criteria below have been summarised and you will need to refer to the school website for the full admission policy and arrangements.**

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.

Where the number of children applying by the published closing date exceeds the number of places published, the applications are considered in the following order of priority;

- 1. Looked after and previously looked after children\***
- 2. Children with siblings\* already in the Space Studio**
- 3. Children who currently attend an Aspirations Academy +, currently Rivers Academy West London.** +The philosophy of the Aspirations Academies Trust considers all-through, age 2-19 education to be very effective practice and brings many educational benefits to our young people and their parents. Space Studio West London works very closely with the staff and pupils at Rivers Academy West London with many shared staff and joint initiatives in place. Pupils from Rivers Academy West London already attend Space Studio West London, this number will increase as the philosophical, educational and operational ties between the academies strengthens further. The Aspirations Academies Trust publicises to parents of the advantages to them of choosing an all-through age education in Feltham.
- 4. Children of teaching staff in the following circumstances**
  - i.) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made
  - ii.) children of newly appointed staff, filling a post with "demonstrable skills shortage" (School Admissions Code 2012)

If at the end of this process there are unallocated places in any band these will be filled by applicants from the next nearest band(s) using the same allocation criteria set out above. Where there are two applications that cannot be separated a fair tie-breaker process shall be used. This process will be conducted randomly through the use of an electronic random sorter. This random allocation will be made using an electronic random sorter managed by an appointed person drawing the names. The appointed person will be an independent Space Studio administrator who has no involvement in the school admission process.

**\*Common definitions can be found on page 25.**

Please note applicants will be required to sit a Numeracy Test. Full details regarding this can be found on the school website.

### Appeals

Contact the school directly for information on how to make an appeal.



# Additional information

# In-Year Admissions

An in-year admission is when an application for a school place needs to be made outside the normal admission round (the first year of entry to a school). In most cases your reason for making an application will be that you have moved to a new address, moved from abroad or you would like to transfer your child from one school to another.

## Changing your child's school

Changing schools within the school year is disruptive and not usually in the child's best interests, particularly at secondary level. If your child is studying for their GCSEs, other schools may not offer the same options as their current school, or they may have a different syllabus or exam board. We recommend that before requesting a transfer, you discuss your reasons with senior staff at your child's school. They will be happy to discuss any concerns.

After full consultation with the school, if you still wish to transfer your child, you will need to complete the In-Year common application form. Places can only be offered if a school has a vacancy in the relevant year group, and there may already be a waiting list for your child's year group. Once we have processed the form, we will advise if it is possible to offer your child a place.

**You should not withdraw your child from their current school unless you have secured a place at another school.**

## In-year admissions for schools outside Hounslow

We only manage in-year applications for schools in the London Borough of Hounslow. If you are applying for a school outside the borough please contact the school directly, or the local authority in which the school is located. Your application will be considered by that school or local authority and they will advise you directly of the outcome.

## New or returning to the UK

Parents should ensure that their child has a [right of abode](#) or the conditions of their visas otherwise permit them to access a state-funded school in the UK.

You will need to upload copies of passports or travel document (as appropriate) with your application. If you are not registered on a council tax database, you will also need to provide three forms of proof of your address. See page 11. We will not be able to process your application without these documents.

## How to apply

To apply for a school in the London Borough of Hounslow, you will need to complete Hounslow's online In-Year Common Application form. This is an online form and the link can be found at [www.hounslow.gov.uk/applyingforschoolsinhounslow](http://www.hounslow.gov.uk/applyingforschoolsinhounslow)

Certain schools also require you to complete their own Supplementary Information Form. These can be downloaded from each school's website.

You can name up to three secondary schools, listed in order of preference. Each of your preferences will be considered individually under each school's admission criteria. If more than one of your preferred schools can be offered, we will offer you a place at the school ranked highest on your application.

For in-year admissions to Cranford Community College, please contact the school directly on **020 8897 2001**. Please see page 11 for proof of address information.

## Waiting lists

If you are not offered your first preference school, your child's name will be placed on the waiting list for any schools which you listed as a higher preference until the end of that academic year. All waiting lists are cancelled at the end of each year and you will need to make a new application for each year.

## Admissions of children outside their normal age group

It is usual practice for children to be educated in school year groups as determined by their date of birth, however there is no statutory barrier to children being admitted outside their normal age group. Parents/carers do not have the right to insist that their child is admitted to a particular age group but may make a request for this to happen.

Department for Education guidance states that: 'The government would agree that, in general, children should be educated in their normal age group, with the curriculum differentiated as appropriate and that they should only be educated out of their normal age group in very limited circumstances'.

**Before making your request, you are encouraged to discuss this with the class teacher and the Headteacher of your current school. You must make your request at the same time as making your in-year application for your child's actual age group and provide us with your supporting documentation.**

The admission authority for each school will decide based on the circumstances of your case and in the best interests of your child. Your request must set out the reasons why you are making the request and must be accompanied with relevant evidence which may include:

- the parents' views
- recent information about your child's academic, social and emotional development
- recent medical history and the views of a medical professional
- whether they have previously been educated out of their normal age group

The views of the Headteacher will be an important part of this consideration. We may also gather information from any professionals involved with your child to consider whether any of the following apply:

- whether your child shows significant delay in intellectual development/education skills, across all subject area, to an extent that curriculum differentiation (with appropriate SEN resources) is not reasonable
- whether your child's physical maturity places them in a position of being developmentally different from their peer group
- whether your child shows an equivalent delay in emotional development and social skills, appropriate for a younger peer group

If your request is agreed, the Admission Authority will advise you of how to proceed with your application.

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# Special Educational Needs

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The majority of children and young people with Special Educational Needs and/or disabilities (SEND) will have their needs met within local mainstream early years settings, schools or colleges. Hounslow ensures there are arrangements in place within these settings for identifying, assessing and making provision for pupils with SEN.

Each school has a Special Educational Needs Coordinator (SENCO) who manages SEND provision. Schools receive a proportion of funding to make provision in accordance with their identified special educational needs. Student progress is regularly monitored and reviewed.

If you believe your child has difficulties with their learning or a special educational need, it is always advisable to discuss this with the Headteacher or SENCO when you visit the school to which you are thinking of applying. Each school has a budget for meeting the needs of pupils with SEND and will be able to talk to you about the support they provide for children with learning needs and how they will meet your child's needs. The local authority expects mainstream schools to work with parents to track children's progress and record the outcomes and agreed provision in a SEND support plan.

All schools must publish their local offer which describes what provision the school can offer for students with Special Educational Needs under the Children and Families Act 2014. Each year, school governing bodies report to parents on the implementation of the policy and on access to the curriculum for students with disabilities (this is required under the 1995 Disability Discrimination Act, amended by the Special Need and Disability Act 2001).

If your child has an Education, Health and Care Plan (EHP) the information set out in this brochure relating to the application process does not apply to you.

To discuss the arrangements which will need to be made for your child, please contact the SEN team on **020 8583 2672** or [SEN@hounslow.gov.uk](mailto:SEN@hounslow.gov.uk)

Further information about schools and also about sources of help, advice and information for parents can be found on the Hounslow Local Offer. [www.fsd.hounslow.gov.uk/synergyweb/local\\_offer/](http://www.fsd.hounslow.gov.uk/synergyweb/local_offer/)

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## Fair access

The School Admissions Code requires each local authority to have a Fair Access Protocol agreed with the majority of schools in its area, which all local schools, academies and free schools must adhere to. The Fair Access Protocol is to ensure that, outside the normal admissions round, unplaced children, especially the most vulnerable, are offered a place at a suitable education provision as quickly as possible. In agreeing a protocol, the local authority must ensure that no school – including those with available places – is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour.

The Fair Access Panel consists of representatives from Hounslow schools, the local authority and other agencies. The panel considers all information available and the child's individual circumstances to make an informed decision as to what school would best meet the child's needs.

## Support for School Attendance

The Education Welfare Service enforces school attendance for statutory school age children. Education Welfare Officers have a duty to remind parents of their legal responsibilities regarding regular school attendance. Schools will refer to the Education Welfare Service when your child's attendance is 90% or below and is unauthorised. The officers are able to offer support where there are difficulties in school and/or welfare issues disrupting a child's education. The Education Welfare team can be contacted on **020 8583 2622** or [ewsduty@hounslow.gov.uk](mailto:ewsduty@hounslow.gov.uk)

## Unauthorised absence

Government guidelines state that term-time holidays are unacceptable reasons for absence. Such absences are treated as unauthorised absence from school. If there is a family emergency, you should discuss your plans with your child's Headteacher.

It is not always possible to keep your child's school place open as there may be other families looking for school places. Persistent unauthorised absence from school, including holidays, may result in penalty notices or prosecution of the parents or carers for failing to ensure your child is receiving appropriate education.

## Private Fostering

Private fostering is when a child or young person aged under 16 (or under 18 if they are disabled), is cared for and provided with accommodation for 28 days or more by an adult who is not a close relative. A close relative is an aunt, uncle, step-parent, grandparent or sibling, but not a cousin, grand aunt/uncle or a family friend.

If you are a parent and your child is already placed with a private foster carer, or if you are considering placing your child in a private fostering arrangement in the London Borough of Hounslow, you need to notify Children's Services on **020 8583 3426**.

For further information please contact [Fostering.Duty@hounslow.gov.uk](mailto:Fostering.Duty@hounslow.gov.uk) or refer to [www.hounslow.gov.uk/privatefostering](http://www.hounslow.gov.uk/privatefostering)

## Free School Meals and School Clothing Grant

### School clothing grants

You may be entitled to a £60 grant towards the cost of school clothing if you receive:

- Income support
- Income-based Jobseekers allowance
- Employment support allowance
- Child Tax Credit (annual income cannot exceed £16,190)
- Universal Credit (annual income cannot exceed £7,400)
- Working tax credit (annual income cannot exceed £16,190)
- Guaranteed element of state pension credit
- Asylum seeker supported under NASS (national asylum support scheme)

The uniform grant is £60 per child and is given to pupils in years 7 and 9. Each school's prospectus provides details on how to apply for funding for school uniform and where to purchase it.

Please apply as soon as your child is allocated a place at secondary school as applications can take some weeks to process during the summer period.

Applicants may be required to provide proof that they are in receipt of one of the above benefits.

To apply, please complete the e-Form at [www.hounslow.gov.uk/schoolgrants](http://www.hounslow.gov.uk/schoolgrants). For further information, please contact the team on **020 8583 2820**.

The following schools process their own uniform grant applications. Please contact them directly.

Brentford School for Girls, Cranford Community College, Springwest Academy, Rivers Academy West London, Reach Academy Feltham, Isleworth & Syon School for Boys.

Uniform grants are strictly for Hounslow residents and schools.

### Free School Meals

All schools maintained by Hounslow Council can provide a lunchtime meal for children. Your child's school will give you the details of the payment system they use.

School meals are available free of charge to the children of residents who are in receipt of:

- Income support
- Income-based jobseekers allowance
- Universal Credit
- Child tax credit provided you are not in receipt of working tax credit (and have an your annual taxable household income that does not exceed £16,190)
- Support provided under part 6 of the Immigration and Asylum Act 1999 from NASS
- Guaranteed element of state pension credit
- Income-related employment and support allowance

Applicants may be required to provide proof that they are in receipt of one of the above benefits. Please be aware foster parents cannot apply for free school meals, as this is included in their fostering allowance.

To apply please complete the e-Form at [www.hounslow.gov.uk/freeschoolmeals](http://www.hounslow.gov.uk/freeschoolmeals)

For further information please contact the team on **020 3949 7743** or [schoolmeals@hounslow.gov.uk](mailto:schoolmeals@hounslow.gov.uk)

## School travel assistance

All Hounslow residents under the age of 19 who are in full time education can travel free on London buses and trams.

For further details about eligibility and applying, please go to the Transport for London website at [www.tfl.gov.uk/fares/free-and-discounted-travel](http://www.tfl.gov.uk/fares/free-and-discounted-travel) or contact the Oyster Card helpline on **0343 222 1234**. Alternatively, you can obtain an application form from your local Post Office.

It is expected children who are resident in Hounslow make use of the concessions offered by TfL, including free travel across London. However, there may be circumstances where travel assistance is required outside the scope of free arrangements offered by TfL. In this instance, the London Borough of Hounslow will take account of the statutory requirements.

Hounslow's policy for travel assistance for children and young people is available to download from [www.hounslow.gov.uk/school\\_transport](http://www.hounslow.gov.uk/school_transport) or by contacting the School Travel Assistance Team on **020 8583 4177** or [schooltravelassistance@hounslow.gov.uk](mailto:schooltravelassistance@hounslow.gov.uk)

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## Safe and active travel to school

With the start of the new school year approaching, now is the perfect time to shake up your school trips and get active. Thousands of children in Hounslow have a great track record of walking and cycling to school, so now is the time to join them!

Pupils starting secondary school can increase their independence, cut down on waiting time, and improve their mental and physical health by walking or cycling to school instead of using the car.

### Active travel helps to improve:

- **Health:** Pupils who walk or cycle perform better in school and are healthier than those who travel by car. This is especially important as obesity is a growing problem in Hounslow.
- **Air quality:** Fewer cars means less pollution around your school. Pollution aggravates conditions like asthma and can contribute to ill health
- **Safety:** Fewer cars means fewer accidents and near misses involving parents doing the school run by car.
- **Congestion:** Fewer people driving up to the school gate means less congestion around schools, and less time stuck in traffic.

Many Hounslow schools are part of [TfL's STARS programme](#) which promotes sustainable, active, responsible, and safe travel to school. Schools run several initiatives throughout the year as part of the programme e.g. pedestrian training, cycle training, walk to school week and clean air day.

The Council have also introduced measures such as School Streets and footpath widening, as part of the **Streetspace programme (NEED LINK)** to support social distancing and create more space for walking and cycling. For more info, please visit [School Streets](#).

### Independent travelling

The transition to secondary school is a perfect time for your child to start travelling independently and using active travel.

If they start now, their adult lives will be enriched by better, cheaper, faster and, above all, more enjoyable travel.

Learning the skills to get around independently will give your child better employment prospects, more leisure time and the ability to discover and explore new places safely with their friends.

As well as being cheap, quick and fun, walking and cycling help your child get their recommended 60 minutes of exercise a day. Staying active helps prevent obesity, improves mental wellbeing and academic performance and is a good way to socialize with friends.

If you live further away from school, cycling is a great option as it is so much faster than walking. An average cyclist can cycle three miles in 15 minutes, perfect for the school run.

Pupils can also register for a [Zip Oyster photocard](#) and get access to free travel. Getting off the bus a stop earlier than usual can add a bit of exercise to the journey.

### Park and Stride

We understand not all parents can walk or cycle to school. If you live too far away or have another ongoing trip and need to drive to school, please park up (10-15min walk) away from the school and walk the rest of the way to school. This reduces congestion near schools and helps pupils exercise before the start of the day.

### Road Safety

Please ensure your child knows how to find a safe place to cross the road, plan a safe journey and know the responsibilities as a pedestrian, a cyclist, or passenger in a car or public transport by using [THINK's free educational resources](#) for children ages 3 – 16 years.

- **Route Planning: STARS Safer Journey Planner (NEED LINK)** will help students and parents/carers plan their journeys and provide useful advice on walking, cycling and scooting to school.
- **Cycle Training:** The council provides free cycle training to adults and children in school and throughout the summer holiday. All Ability Cycling is also available for those with disabilities or mobilities. For more info go to: [www.hounslow.gov.uk/CycleHounslow](http://www.hounslow.gov.uk/CycleHounslow)
- **Try before You Bike:** The scheme allows you to try out a new or nearly new bike for a monthly fee from £20 a month. If you like the bike, you can later buy it at a discounted price or continue to pay monthly until you own it. Electric bikes and Cargo bikes are also available on this scheme. For more info go to: [www.hounslow.gov.uk/CycleHounslow](http://www.hounslow.gov.uk/CycleHounslow).

If you want any more information, please visit our website: [www.hounslowtravelactive.co.uk](http://www.hounslowtravelactive.co.uk) or email [sta@hounslow.gov.uk](mailto:sta@hounslow.gov.uk)

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## Contact details for other local authorities

### London Borough of Ealing

Perceval House, 14-16 Uxbridge Road Ealing W5 2HL  
T: 020 8825 5522  
E: [mainroundadmissions@ealing.gov.uk](mailto:mainroundadmissions@ealing.gov.uk)  
[www.ealing.gov.uk](http://www.ealing.gov.uk)

### London Borough of Hammersmith & Fulham

3rd Floor  
145 King Street, Hammersmith W6 9XY  
T: 020 8753 1085  
E: [school.admissions@lbhf.gov.uk](mailto:school.admissions@lbhf.gov.uk)  
[www.lbhf.gov.uk](http://www.lbhf.gov.uk)

### London Borough of Hillingdon

Civic Centre  
High Street, Uxbridge UB8 1UW  
T: 01895 556644  
E: [admissions@hillington.gov.uk](mailto:admissions@hillington.gov.uk)  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

### Royal Borough of Kensington and Chelsea

Kensington Town Hall  
Hornton Street, London W8 7NX  
T: 020 7745 6432  
E: [school.admissions@rbkc.gov.uk](mailto:school.admissions@rbkc.gov.uk)  
[www.rbkc.gov.uk](http://www.rbkc.gov.uk)

### Royal Borough of Kingston upon Thames

Guildhall 2, High Street  
Kingston upon Thames KT1 1EU  
T: 020 8547 4610  
E: [kingston.admissions@achievingforchildren.org.uk](mailto:kingston.admissions@achievingforchildren.org.uk)  
[www.kingston.gov.uk](http://www.kingston.gov.uk)

### London Borough of Richmond upon Thames

Guildhall 2, High Street  
Kingston upon Thames KT1 1EU  
T: 020 8547 5569  
E: [richmond.admissions@achievingforchildren.org.uk](mailto:richmond.admissions@achievingforchildren.org.uk)  
[www.richmond.gov.uk](http://www.richmond.gov.uk)

### Surrey County Council Admissions

Quadrant Court  
35 Guildford Road, Woking GU22 7QQ  
T: 0300 200 1004  
E: [schooladmissions@surreycc.gov.uk](mailto:schooladmissions@surreycc.gov.uk)  
[www.surreycc.gov.uk](http://www.surreycc.gov.uk)

### Buckinghamshire County Council

The Admissions & Transport Team,  
County Hall, Walton Street, Aylesbury HP20 1UZ  
E: [admissions@buckscc.gov.uk](mailto:admissions@buckscc.gov.uk)  
[www.buckscc.gov.uk](http://www.buckscc.gov.uk)

### Slough Borough Council

Admissions & Access Team St Martins Place  
51 Bath Road, Slough SL1 3LF  
T: 01753 875728  
E: [admissionshelpline@slough.gov.uk](mailto:admissionshelpline@slough.gov.uk)  
[www.slough.gov.uk](http://www.slough.gov.uk)

### Westminster City Council

Kensington Town Hall  
Hornton Street, London W8 7NX  
T: 020 7745 6433  
E: [schooladmissions@westminster.gov.uk](mailto:schooladmissions@westminster.gov.uk)  
[www.westminster.gov.uk](http://www.westminster.gov.uk)

**School Admissions**  
**London Borough of Hounslow**  
**Hounslow House**  
**7 Bath Road, Hounslow, TW3 3EB**  
**E: [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)**  
**T: 020 8583 2711**