



St Paul's CE Primary School

Newsletter

www.stpauls.hounslow.sch.uk

18th September 2020

Message from the Headteacher

It is wonderful to finally have all the children back in school after the COVID pandemic closure. I have been so impressed with the way the children have returned and at how quickly they are picking up all the new rules and routines in place to mitigate the risks of virus transmission. I would also like to thank you all as well, for your efforts to support your child(ren's) learning over the closure and for reading all the many emails and documents sent over the last few months detailing the evolving situation and the many new routines and procedures we have had to put in place.

None of us know quite what the next few days weeks and months hold. We will endeavour to keep the school open for as many pupils as long as we can, should the virus situation deteriorate. We have put in place many protective measures to keep the school community as safe as possible and have detailed plans in place to address any virus incidences (suspected or confirmed) in our community. We also have plans in place to work with our local authority and health protection team to run a coordinated response if and when it is needed.

The government's guidance to schools is continually evolving and changing. We will continue to review and update what we are doing in line with these changes and will inform parents as things change. Please continue to monitor emails from school carefully. We circulated our risk assessment by email just before the start of the autumn term. It is being revised and updated regularly. If you wish to read the updated risk assessment document, you can find it in the [policies](#) section of the school website.

My senior team and I have arranged the school's diary with a full plan of events as we would in any normal year. Some of our usual events such as meetings, trips and performances are very likely to be altered or postponed/cancelled this term due to the COVID pandemic response. With luck, as we move through the year, the virus risk will become more manageable and we will be able to return to a more normal year.

Start of Day and End of Day times in school

One of the most important COVID protection measures that we have in school is in creating year group 'bubbles' of children which we keep separate from each other as much as we can throughout the school day.

This year we have had to change the start and end times for different year groups in the school in order to bring the bubbles in separately from each other. We have also had to start using more entry and exit gates to reduce congregation and mixing of bubbles on the school gate. I know that this is very difficult and would like to thank you for your patience and care in using all the limited space available around our school to distance from one another. Please continue to do this.

The school day is no longer 8:55 to 3:30 for all children. Each year group has a different start and end time. Please try to arrive at the gate for this time and not before, as the gate may be open for another year group. You will then have a 5 minute window to drop your child into school. If you arrive whilst another year group is entering, please wait at a distance until they have entered and then let the school adult on that gate know, so that we can admit your child.

At the end of the day, each year group has a different end time and/or departure pattern. You have been great at using the social distance markings on the playground, please continue to do so. Your child’s teacher will dismiss the children in the order of the parent queue. Please leave the queue promptly, so that we can keep it flowing. If you want to speak with your child’s teacher urgently, please wait in a clear space in the playground and approach them once all children have been dismissed. Please do not wait by the classroom door. The vast majority of communications with the teacher can be managed through an email to the school office. This will be passed on to the teacher who will either phone or email. I know that this is not as personal as we would all like, but it is about protecting your and our health.

I know that for some families with siblings across the school, the times might be impossible – if two or three of your children are dismissed at the same time from different gates across the school site I recognise that this is a challenge. We will of course try to be as flexible and as accommodating as we can.

If your older child is in Year 5 or 6, you might consider them walking independently to meet you between sites. If you wish to do this, please email the school office to give permission for them to walk around on their own. The road closure on Albany Road allows for movement between the two sites without a road crossing.

If you have a child in Year 3 or 4, you may consider picking them up last. Once I close the gate at 3:40pm, I will take any uncollected children to the area outside the main school office. You will be able to collect them from there if the main gate is locked. For families with siblings on other sites we will waive any late collection charge provided the collection is only a few minutes late and as a result of collecting another sibling. I give more details of lateness arrangements, which have changed from last year, below.

The start and end times and locations are listed below.

	Gate opens to the year group at	Gate closes to the year group at	Gate opens to parents to line up in the playground	Classes end and children are dismissed to parents
Nursery – SPS Nursery gate	9:00am	9:05am	12:00pm	12:05pm
Reception – SPS Reception gate	8:45am	8:55am	3:20pm	3:20pm
Year 1 – AH main gate	8:50am	8:55am	3:15pm	3:20pm
Year 2 – AH main gate	8:45am	8:50am	3:25pm	3:30pm
Year 3 – SPS police station	8:50am	8:55am	3:25pm	3:30pm

gate				
Year 4 – SPS police station gate	8:45am	8:50am	3:20pm	3:25pm
Class 5P – AH Pump Alley gate	8:50am	8:55am	n/a	3:30pm
Class 5J – AH County Court Gate	8:50am	8:55am	n/a	3:30pm
Class 6KL -	8:45am	8:50am	n/a	3:20pm
Class 6TL - AH Pump Alley gate	8:45am	8:50am	n/a	3:20pm

AH = Alexandra House Site

SPS = St Paul's Site

There is no suitable space within the perimeter of the school for Year 5 and 6 parents to wait for the children. Many pupils of this age leave school alone. For parents meeting their children please socially distance on the pavement by the gate.

Suggested One Way Route Around School Sites

I am very mindful of the limited pavement spaces around the school sites, as well as the need for pupils and families to move between sites at the start and end of the day. With new gates on Alexandra House site letting onto narrow pavements on busy roads the risks for movement around the sites increases. We have worked with the Local Authority who installed a safety barrier outside the gate we are now using on the High Street, however this mitigates against a risk rather than removing one. Where flows of people walking in opposite directions meet on narrow pavements, this increases risks, as they may spill off the pavement onto the road.

To reduce this risk I propose a **one way system around the Alexandra House site**. If we all endeavour to follow this route it will help to reduce the risks described above. The one way route is shown on the map below.

In Brief, if you are approaching the St Paul's Site or the Albany Road gate for Alexandra House site **from the South** (High Street), please use Alexandra Road to walk north up. If you need to get to the two new gates on Alexandra House site **from the North** (St Paul's Site/St Paul's Rec), please avoid Alexandra Road and walk down the pedestrian passage to the East of Berkley House. I appreciate that this will add a little to journey times, but it should help to reduce the pressure on the narrow pavements.

Late Arrivals/Departures

We ask all families to arrive at school and to collect children from school on time. If you are late for drop off and the gate is closed, you need to take your child to the school office on the St Paul's Site. The school office is currently closed to ad hoc enquiries and the gate is locked. Please telephone the office and a member of the admin team will come out to bring your child in once they are free to do so.

If, in exceptional circumstances, you are running late for collection you must contact the school office to let us know that you are late, when you are likely to get to us or any alternative collection arrangement (within the limits of household and support bubbles).

Children whose parents are late to be collected will not be dropped into the aftercare club, as we did previously. This is to prevent mixing and contact within this club.

All late children will be brought to the external area in front of the school office. They should be collected from there. The external area is clearly not ideal, but is necessary to reduce virus spread. It is therefore all the more important that children are collected on time.

Covid Absence

One of the key protective measures for the school community is to ensure that any pupil or staff member who is themselves experiencing symptoms of COVID or has a member of their household who is experiencing symptoms does not attend school. This is also the case for any family returning from an overseas country which requires a period of quarantine and any family that has been advised to isolate by the NHS Test and Trace service.

Last week I sent a quick visual guide for families, which I attach to this newsletter. If your child or a member of your household has any one of the three symptoms, however mild, you must not come to school, you must isolate the household and seek a test. I know that there is evidence from some academic and world health bodies to suggest that there may be other symptoms which may indicate COVID. We must work with the guidance from the UK government and so must stick with the three symptoms listed by the NHS.

You can request a test using the [NHS test website](#) or by phoning 119. A test can be taken at a test centre or a home test kit can be requested.

COVID testing

I know that the availability of testing is under significant strain and that it is a real struggle to get a test. I understand that the test appointments are currently released by central government at 8pm for the following morning and 10am for the afternoon. It is at these times that you are more likely to get a test appointment locally. The [Hounslow COVID website](#) gives details of new and temporary test sites in the borough. It may be useful to check this website in advance of trying to book a test, in order to locate the most convenient site for you.

Social Media Scare Stories

There have been a number of worrying stories circulating on social media websites regarding vaccinations, testing and isolation in school that cause significant anxiety for parents. I would like to be clear about these issues to give you a true picture of how we work with the health service.

There is a national programme of vaccinations in England which start shortly after a child is born. Before a child starts school the vaccinations are most often provided through the GP. Some of the vaccinations are due during a child's school life. Schools across the country support the NHS in delivering this programme. It is delivered in specific year groups. The programme varies over time, reflecting national disease and health priorities.

Currently primary children are offered flu vaccinations in the autumn term. The flu vaccination programme has been significantly extended this year in an attempt to reduce flu cases in the population as COVID continues to circulate in the community. We will participate in the programme later this term. **Before** any child is vaccinated, you will be contacted to inform you that a vaccination programme is being delivered in school, to explain what the programme is and to seek your consent to have your child vaccinated. The vaccinations are not conducted by school staff, but by NHS school nurses who administrate the programme and visit the school to conduct

the vaccinations. No child can be given a vaccination if their parent has not consented to them participating. We are likely to participate in this programme in December. Please look out for details of the vaccination programme nearer the time.

There is also a national programme of health screening, height and weight checks. This is usually in Reception and Year 6. This programme is also conducted by the NHS School Nursing service and again information is circulated beforehand, with consent necessary before children participate.

There is no COVID vaccination at present. Under current law, we would not be allowed to vaccinate any child in school with a COVID vaccination without parental consent. Any vaccination programme in the future, if offered through school, is likely to be delivered through the NHS school nursing service and again would require consent.

The school has no power, and would not want the power, to remove a child from their family to enforce an isolation period due to COVID. This is a particularly unpleasant rumour and is absolutely not the case.

This [link](#) will take you to a recent article on the BBC news website which debunks some of the unpleasant rumours that are circulating on social media.

Recovery Curriculum

Over the summer, we have been working on a recovery curriculum for the school. This curriculum supports the social and emotional response to the prolonged school closure and COVID pandemic, re-establishing more normal routines and recovering aspects of curriculum that children may have missed during the school closure period. There is more information about this curriculum in the class newsletters.

Home Learning

The government announced the full reopening of schools in the autumn term last summer. This means that school is open to all pupils and there is no need for a home learning offer at present.

Government guidance published over the summer has instructed schools to prepare home learning resources in order to be able to respond to any **local lockdown or partial closure of the school**.

Our staff have undergone training to use the Google Classroom. This will be the platform through which we will deliver home learning going forward. The username and login for the classroom are exactly the same as the ones used for the videos that we distributed in the summer term.

Over the next couple of weeks children will be shown how to log on to the Google classroom in school and familiarised with the Google Classroom platform. Many children now in Year 6 started to use Google Classroom at the end of the summer term. They will need to login again to join their new Year 6 classroom.

Google classroom is linked to a Google account. Each pupil has a school Google account. To log in at home you should open the 'Chrome' internet browser. If you do not normally use Chrome to browse the internet, you may need to download it. It is a free download, just search for 'Chrome' to download it.

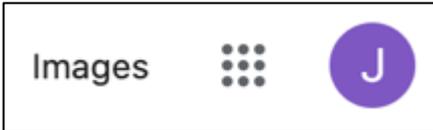
Once you have opened Chrome you will be taken to a Google search page. In the top right hand corner of the page there will be a cluster of three words and/or symbols.

If they look like this:



Your child will need to login to their Google account in order to get to the classroom – see below.

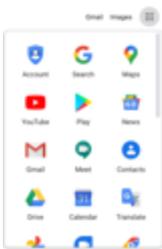
If the look like this:



A Google account is already logged in. The letter in the coloured circle indicates whose account it is that is logged in. If the account is not your child's account, then they will need to login – see below. You can switch between accounts quite easily.

Logging in to Google

To login to Google, you need to **click the 'waffle'**  this will open a menu:



Click on the account icon:

On the next page, you will see two options in the top right-hand corner:

[Create an account](#)

[Go to Google Account](#)

Choose 'Go to Google Account'. The next page will enable you either to login using the username and password details that you have used for the videos last term or to 'add' another account, if you were already logged into another account.

Once in your account the circle in the top right hand corner will appear, with your child's initial in it.



Now **click the waffle**  again. This time when the menu appears, The 'Classroom' icon will be one of the options: 

Once you **click on the classroom icon**, you will find an invitation to join your child's class. **Accept** the invitation.

There is a welcome message in the 'stream' for your child's class. Should the school close, work will be allocated through the stream. Completed work can be uploaded and, in the event of a school closure, teachers will communicate with pupils using the stream. In the event of closure we will also send home some workbooks in an envelope. These books will be used by teachers **from the third week of any school closure**. You should keep the books sealed in the envelope until the third week of the closure.

Should your child be off school due to household isolation for COVID symptoms or other COVID related absence, we will shortly be setting work for them to complete through the Google classroom. We call this an 'ad hoc' COVID absence as it affects individual families not classes, year groups or the entire school. This work will be drawn from online learning provided by the *Oak National Academy*. The work will be set in the stream. Pupils can upload work and leave messages for their teachers, however as staff will be teaching the rest of the class it may be a couple of days before responses are processed through Google Classroom.

Clearly if either a staff member or pupil is too ill to set or complete work they should not do so.

IT Resources

I am conscious that some families may have inadequate IT resources to be able to access the Google Classroom. The government provided laptops to some families last academic year and have a new programme to support disadvantaged families this year should there be a local lockdown. We sent out a questionnaire by email yesterday. Please do respond to that questionnaire, so that we can determine where support may be needed.

The School Diary

The school calendar is also available on the [school website](#) and can be synced with most smartphone calendars.

This calendar has been collated for a 'normal' school year. Some of the collective events – church services, meetings etc. may not take place in the autumn term due to COVID RA measures.

The calendar will be kept under review as the term unfolds -in response to the COVID pandemic

Events highlighted in **green** (autumn term only at this stage) are likely to be cancelled/modified due to potential risk.

September 2020

Monday 21st Second 10 Nursery and Reception children in school
3:45pm Year 5/6 parents meeting – secondary transfer – SPS Hall

Wednesday 23rd Final group of Nursery & Reception pupils in school

October 2020

Friday 2nd 9:30 Prospective parents' tour

Thursday 8th 10am Year 5 Harvest Festival Service in church

Friday 16th 9:30am Prospective Parents' tour

Monday 19th 5-7:30pm Parents' Evening – SPS site

Tuesday 20th 4-6:30pm Parents' Evening – SPS site

Wednesday 21st Individual Photos

Friday 23rd Mufti day for school funds

Monday 26th – Friday 30th HALF TERM

November 2020

Monday 2nd INSET DAY

Tuesday 3rd Number November starts

Thursday 5th 9:30am Prospective Parents' Tour

Friday 6th 10:25am Maths Dress up day

Friday 13th Children in Need – children can wear Children in Need accessories with uniform

Friday 20th 9:30am Prospective Parents' Tour

Monday 30th Children can come to school in Scout/Brownie uniform (St Andrew's Day)

December 2020

Thursday 3rd 10:25am choir to sing at church service
3:45pm PTFA Christmas Event

Friday 4th 9:30am Prospective Parents' Tour

Wednesday 9th 11am Nursery Nativity (SPS studio) – N Parents to watch

Thursday 10th 10am Year 1 Nativity Service – Y2,3,4,5 to watch

Friday 11th 9:30am Prospective Parents' Tour

Monday 14th Flu Vaccination Years 1-6

Tuesday 15th 1:30pm KS2 Christmas parties (AH & SPS Halls)
11am Choir to sing at Morrisons

Wednesday 16th School Christmas Lunch

Thursday 17th Nursery closed AM
1:30pm FS (including nursery) & KS1 Christmas parties (AH & SPS halls)

Friday 18th Last day of Autumn term – Early closure – 1:30pm

Monday 21st Christmas Holiday

January 2021

Monday 4th Start of New Term – all pupils return to school

Friday 8th 9:30am Prospective Parents' Tour

Thursday 21st Curriculum Enrichment Day

Monday 25th St Paul's Week

Thursday 28th 10am Year 2 St Paul's Service in church – Years 3,4,5,6 to watch

Friday 29th 9:30am Prospective Parents' Tour

February 2021

Tuesday 2nd 3:45pm Parents' Internet Safety Workshop – AHS Y5 classroom

Wednesday 3rd 9:15am Parents' Internet Safety Workshop – AHS Hall
 Tuesday 9th INTERNET SAFETY DAY
 Thursday 11th Final day for pupils of half term
 Mufti day for school funds
 Friday 12th INSET Day – school closed to pupils
 Monday 15th – Friday 19th – Half term holiday
 Monday 22nd Return to school for all pupils

March 2021

Monday 1st Children can come to school in Scout/Brownie uniform (St David's Day)
 Thursday 4th World Book Day
 Friday 5th 9:30am Prospective Parents' Tour
 Monday 15th 5-7:30pm Parents' Evening
 Tuesday 16th 4-6:30pm Parents' Evening
 Thursday 25th 10am Year 3 Easter Service in the church – Years 2-6 to watch
 2pm Reception Easter Service in church – Year 1 to watch
 Wednesday 31st 3:45 PTFA Easter event

April 2021

Thursday 1st Last day of spring term – Early closure – 1:30pm
 Friday 2nd – Friday 16th EASTER HOLIDAYS
 Monday 19th Return to school
 Friday 23rd Children can come to school in Scout/Brownie uniform (St George's Day)
 9:30 Prospective Parents' Tour
 Monday 26th 2:30pm -Year 2 & 6 Parents' assessment meeting – SPS Hall

May 2021

Monday 10th Year 6 SATS week
 Monday 17th Walk to school week
 Tuesday 18th Be wise on wheels day
 Thursday 20th 10am Year 4 Pentecost service – Years 3,5,6 to watch
 Wednesday 26th Class photographs
 Friday 28th Mufti day for school funds
 Monday 31st – Friday 4th June Half term Holiday

June 2021

Friday 11th INSET DAY – school closed to pupils
 Saturday 19th Annual school seaside trip
 Tuesday 22nd 9:30 Infants Sports morning
 Wednesday 23rd 9:30 Junior Sports morning
 Wednesday 30th 9:30am New Reception Parents' meeting
 10:30am New Nursery Parents' meetings

July 2021

Wednesday 7th 9:30-11:30am New Reception stay and play
 Thursday 8th 9:30 – 11:30am New Reception stay and play
 3:45pm R-Yr1 Transition meeting for parents – AH hall (aftercare to use outdoor space)
 Monday 12th 5-7pm Parents' Celebration Evening
 Wednesday 21st 2pm Year 6 Leavers' service and barbeque

Friday 23rd

Final day of academic year
1:30pm Early closure

Please see below the term dates for this academic year.

St Paul's CE Primary School 2020 - 2021

2020-2021

INSET DAYS:

Sept 3rd & 4th

Nov 2nd

Feb 12th

June 11th

HOLIDAYS

HALF TERM

26th Oct–30th Oct

CHRISTMAS

21st Dec–1st Jan

HALF TERM

15th Feb–19th Feb

EASTER

2nd Apr–16th Apr

BANK HOLIDAY:

3rd May

HALF TERM

31st May–4th June

SUMMER HOLIDAYS

26th July - September

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
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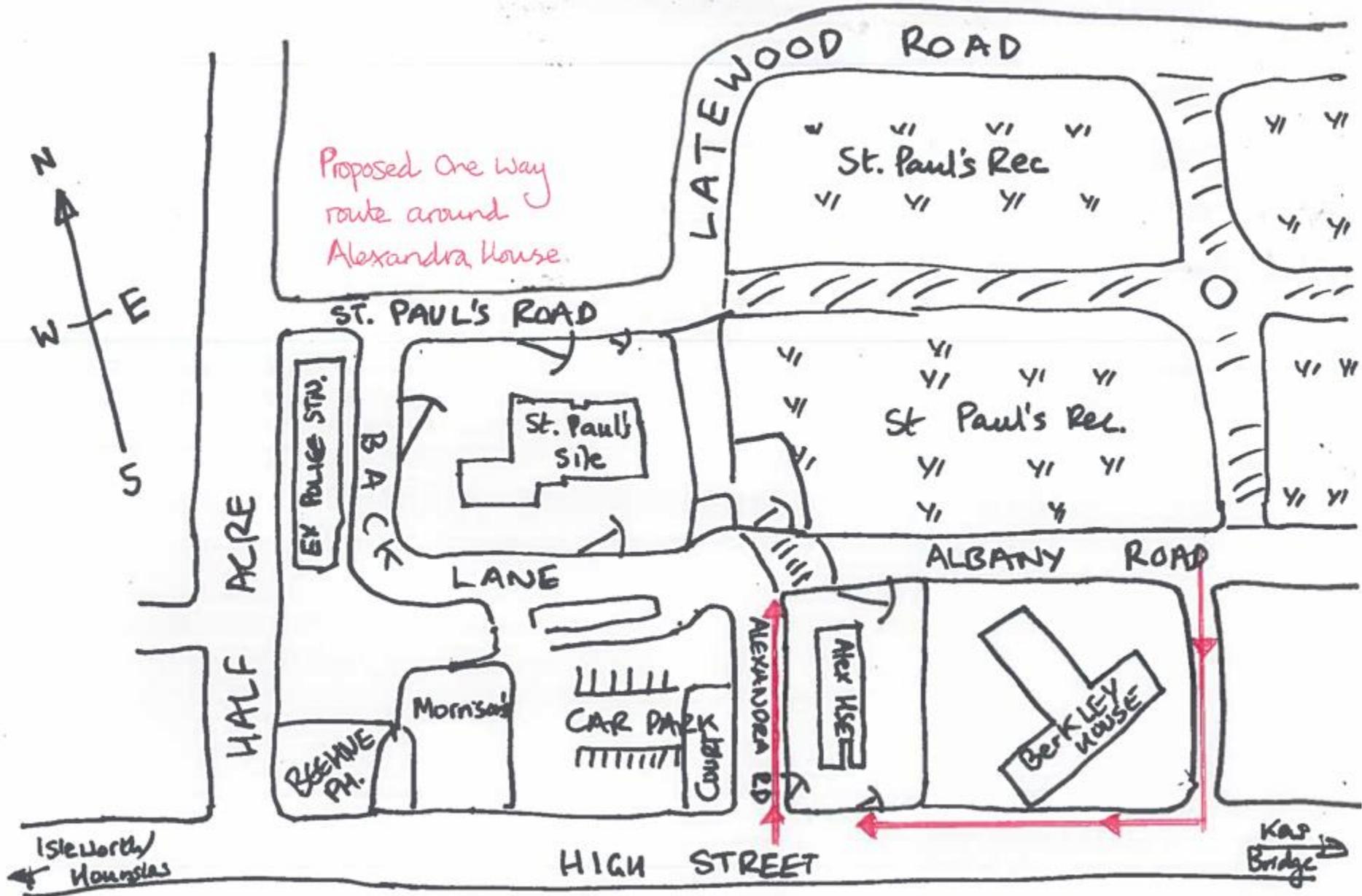
July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Calendar Template © calendarlabs.com



If one morning, your child has developed:

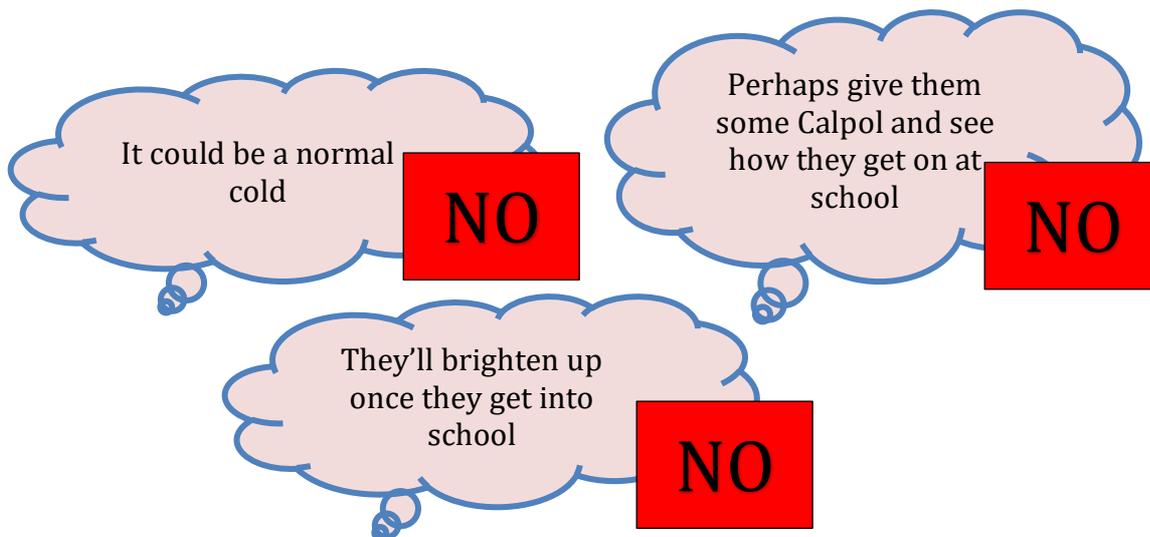
-A new and persistent cough

OR

-A high temperature (you don't need a thermometer) touch their chest and back – if it is hot they have a high temperature

OR

-The sense of taste and/or smell has changed or gone.



If your child has developed ANY of the symptoms above, DO NOT LEAVE YOUR HOUSE, DO NOT COME TO SCHOOL, even if it could be something else – These are COVID symptoms and your child AND household must stay at home.

DO NOT LEAVE YOUR HOUSE

Contact the NHS Via 119 or NHS *Get a Coronavirus Test* website

**Get a test – let the school know the result as soon as you have it.
Keep in touch with school every day.**

DON'T take a chance, DON'T assume it is a common cold, DON'T send your child to school. Stay home, Book a Test.

If someone in your household has developed:

-A new and persistent cough

OR

-A high temperature (you don't need a thermometer) touch their chest and back – if it is hot they have a high temperature

OR

-The sense of taste and/or smell has changed or gone.

DO NOT LEAVE YOUR HOUSE

Contact the NHS Via 119 or NHS *Get a Coronavirus Test* website

**Get a test – let the school know the result as soon as you have it.
Keep in touch with school every day.**

DON'T take a chance, DON'T assume it is a common cold, DON'T send your child to school. Stay home, Book a Test.

If your household has been contacted by NHS Test & Trace and advised to isolate:

DO NOT LEAVE YOUR HOUSE

Follow the NHS advice, look out for symptoms, take action if you get symptoms. Keep in touch with school every day.

If you or your child are unwell and you are not sure – stay at home, phone school and we can help advise you.