



St Paul's CE Primary School
Timetable for School Admission Appeal Hearings 2024

Date							
16/04/24	National Offer Day 5pm	To submit an appeal, download and complete the admissions appeal form from the admissions section of our school website.					
	Notification of primary places	Once the appeal form is completed, return it to the clerk of the governing body by email: office@stpauls.hounslow.sch.uk (please write 'school admissions appeal' in the subject of your email) Or by post to the school office. Please mark your letter to the attention of the Clerk to the Governing Body and include 'school admission appeal' on the envelope.					
15/05/24	Deadline to receive admission appeal forms.	Acknowledge receipt of appeal form	Notify date and time of appeal	Panel member names notification	Admission authority statement of reason for not offering a place	Deadline for parents/carers to submit additional information for the appeal panel's consideration	Decision of the appeal panel
		Appeal forms received after this deadline may not be heard before the end of the school term.	5 working days from receipt of appeal form	Not less than 14 days prior to the hearing	7 days prior to the hearing	Not less than 14 days prior to the hearing date <small>(school days are days excluding school holidays)</small>	Not less than 7 days prior to the hearing date <small>(information submitted at the hearing might not be accepted by the panel if this would result in a substantial delay)</small>
Easter Holiday 29/03/24 – 12/04/24							
June 2024 – July 2024	Hearing dates to be confirmed at least 14 days prior to the hearing						
May Bank Holiday 06/05/24				Half term 27/05/24 – 31/05/24			