St Paul's Church of England Primary School
Children's Acceptable Use Policy Document

Adopted by: Curriculum & Achievement Committee
On: 3rd November 2021
Review: Autumn 2024

The school has computers with Internet access to help our learning. These rules will help to keep you safe and be fair to others.

I will:
- not look at, email, text, or display anything which might offend or upset someone else (pictures, emails, texts or photographs).
- tell an adult straight away if I receive an email or text that contains pictures or writing that I or someone else might find rude or upsetting. (DO NOT DELETE the message – it can be used to find the sender.)
- tell an adult straight away if I find a website that contains pictures or writing that I or someone else might find rude or upsetting.
- not enter an Internet chat room at school (and tell an adult if I do at home – for example when playing Roblox or Fifa)
- understand that my saved school work, messages and files can be checked by an adult at any time.
- NEVER meet up with anyone I only know from using the internet.
- NEVER reveal my home address, telephone number, school name, or picture to anybody on the Internet.
- protect myself by keeping my password to myself, and never use someone else's user name or password.
- always take care to look after ICT equipment (such as laptops or iPads).
- only use the computers or internet for school work.
- not bring or use USB memory devices from home.
- never alter the settings on a computer.
- always tell an adult if I see a warning message on a computer.
- not use someone else's work from the internet as my own. I will always say where I found information.
- speak politely to others online

I have read these rules with my parent / carer, and I understand that if I do not follow these rules that there will be a consequence.

Name: **Signature:**

Parent/Guardian Name: **Signature:**

Date: